

**COBERLEY PARISH COUNCIL
APPROVED MINUTES
MEETING HELD ON
13TH JULY 2026 AT 7PM
IN COBERLEY VILLAGE SCHOOL**

1.	Welcome
2.	Attendance recorded Duncan McGaw, Hugh Piggott, Chris Bullock, David Steele, Paul Beynon. District Councillor Julia Judd (part time). No members of the public in attendance
3.	Council received and recorded apologies from Parish Councillors Cllr Paul Hodgkinson sends apologies
4.	Council recorded declarations of Interest for matters received on agenda items NONE
5.	Council noted report /updates from County Councillor Paul Hodgkinson – N/A
6.	Council noted report/ updates from District Councillor Julia Judd There has been discussions around recruiting military veterans for planning enforcement officers. ● Salad Bowl concerns – Julia advised the council to document facts from residents who are being affected by this situation, dates and detailed records should be kept. Photos have been received. This is now bordering on a police matter. It has been referred to the ERS at Gloucestershire. Duncan has requested for this to be escalated to the national Environmental team. Possible contact with the press. First call should be the police to log the incidents. Possible meeting to be arranged so Julia can visit the site to see how it is affecting the local residents. ● Local Gov reorganisation is still rumbling on, lots of update meetings internally. Lots of conversation about local dialogue and how local councils will be affected ● Two by-elections have taken place, both local liberal democrats were selected

7	Public Session No members of the public present at the meeting
8.	Highway matters and updates to be discussed (standard item: A417 updates They are currently weeks ahead of schedule. Period of traffic disruption/congestion ahead as it is switched to new road sections and single lane to enable work on new main carriageway. Update on 20 mph speed limit No update on this at the moment. Temporarily closure to part of the 400858 Road from Post Office to A436 from outside the property known as 'The Old Post Office' to outside of the property known as 'Close Farm House' for a distance of approximately 170 metres. The reason for the said closure is for carriageway patching works. The road is expected to be closed between 08:30hrs an 15:30hrs on 20th July 2026 only Still on target for the 20th July A436 Ullenwood/Cowley Crossroads – Oxford Cottages No update at present it's on going Ullenwood Manor Road and Hartley Lane – safety issues (surface, increased traffic volume, Cotswold Way No update at present it's on going Pothole proposal People in Devon villages who actually care are getting together to get this problem sorted, with support from County Council. People are pulling together to volunteer to get things like pothole filling, sign cleaning and strimming done. If we can get it off the ground in Coberley it would be a good idea to demonstrate to neighbouring villages how it's working here. Councillors to read the information which Cllr Beynon has emailed round regarding this idea.

	Other issues- Highways matters should be reported via https://fixmystreet.gloucestershire.gov.uk/
9.	The Council noted PROW matters (standard item) Council to note that PROW matters should be reported via https://fixmystreet.gloucestershire.gov.uk/ Cllr Beynon is applying to move a right of way on his land, to close a kissing gate.
10.	Minutes of the previous Parish Council Meeting held on 22nd June and 13th May AGM to be approved for accuracy APPROVED
11.	Email compliance and cloud storage from the info@email • Clerk to update councillors • Adam Curtis to confirm if we own our domain name if we don't then we would need to change over to the gov.uk
12.	Council considered assertion 10 and its implications Updated Policies to be adopted at the AGM to include IT, Data Protection, privacy notices and publication scheme -, model policies are available from GAPTC To be discussed at the next meeting
13.	Web site content review Helen and Duncan to look at what's needed to tidy it up
14.	Council approved financial reports and payment list (as per Clerks report attached). • As agreed at previous meeting Cllr Beynon and Cllr Steele were to be added to the bank account. • VAT Reclaimed – ongoing
15.	Planning matters discussed/noted • Please refer to clerks report for updates PLEASE SEE COMMENTS ON CLERKS REPORT

16.	The council noted fixed assets updates: • Asset register has now been updated – Cowley Bus shelter has been removed – AGREED • Any other updates needed – Bench by sundial needs to be added to the register – Possibly needs to be replaced. • Have we confirmed whether or not the Village Green needs to added? Ownership of Village Green was ‘vested’ in Coberley PC by GCC. Cllr Beynon to check the land registry and update us • Asset maintenance (incl. Bus shelter completion, noticeboards, sun dial monument, broken grit bins) Cllr Bullock to update us at the next meeting
17.	Updates on ownership of common land between Ham Mead and Coberley Court – Cllr Beynon confirmed he cannot find any record of minutes to confirm ownership. Do we take legal advice on this matter? Legal title is with the council. We would need a land lawyer. GALC might know someone to approach, clerk to contact and report back to the councillors. Let’s find out the cost involved. • Cllr Beynon has visited record office and has confirmed that documentation is available and the PC will then have a record • Land between Ham Mead and Coberley Court was owned by the PC but another resident has attempted to claim it. • Update on CL85: Land registry issues • Any updates on the above
18.	Council updates on winter resilience, including Snow ploughing and replacement plough, grit bins, snow warden proposal. (Cllr Beynon to update on progress) • Map and audit of grit bins has been completed but do not match GCC records. • Damaged bins noted will need to be replaced or re-sited if GCC adopted /agreed to fill - Cllr Beynon to send GCC an email for update • Council has previously approved budget for new snow plough – Could we employ Rod as a snow warden for the parish council, perhaps £50 a month to retain his services. • Cllr Beynon has received a quote for a snow plough for £3,000 from Yorkshire, we have £1,500 already approved and this will be match funded by GCC – Cllr Beynon will draft an email to send to Dan regarding the outstanding payment for Rob, the match fund and new grit bins • Clerk to speak to GALC to find out if we can employ someone to snow plough during the winter months
19.	Policy of GCC emergency 24/25 plan (Cllr McGaw) to be carried forward. Council to update its Emergency Plan (advice to be sought from GRCC) – PC Risk

	assessment to be carried out. Council agreed to carry this forward to the next meeting – Carry forward to the next meeting
20.	Council noted update from the Arthur Connelly Trust from Cllr Bullock – NO UPDATE
21.	Clerks Correspondence: - Community engagement component of the Natural Flood Management (NFM) work – Lucy Eccles is hoping to run some River Churn engagement days in August she is happy to do evenings if this helps - Defibrillator battery – Do we need a new one? NOT A PRESENT WE WILL KEEP AN EYE ON THIS - Call for AGM Motions – GALC Confirmation that the motion has been approved by the council. Motions should be submitted by 21 July to Kerrin Wilkinson – NOTHING TO ADD - Would we be interested in a parish steward / lengthsman service - NOT AT PRESENT
22.	Council to note future meetings to be scheduled for the 2nd Monday of odd months. The next meeting to be confirmed for Monday 14th September 2026 at 7pm Cllr Piggott sends apologies
23.	Close of meeting – 21.07

Coberley Parish Council - Clerks Report July 2026

Bank Reconciliation (from Cashbook 26/27)

BANK RECONCILIATION					
01/04/2026	OPENING BANK BALANCE			17425.54	
	EXPENDITURE FOR PERIOD		2823.83		
	INCOME FOR PERIOD		10500.00		
	NET EXPENDITURE				
as at above	BANK BALANCE AS ABOVE			25101.71	25101.71
as at 13/07/26	BAL PER S/M			25101.71	
	reconciled balance			25101.71	0.00

Payments/Invoice List July 2026

- Clerk Pay July 2026 20 hours inc WFH Allowance = £283.58
- Clerk Expenses July Mileage 22nd June Parish Council Meeting 89 Miles x 55p
= £48.95
- Related HMRC payment July £64.40

Clerks hours for June/July 20 hrs p/m – Breakdown of work

- Emails Management
- Agendas for PA meeting for July
- Minutes for extra meeting in June
- Organisation of folders and historical documents on laptop

budget to date	<u>BUDGET</u> <u>26/27</u>	<u>ACUTAL</u> <u>YEAR</u> <u>TO</u> <u>DATE</u>	<u>BALANCE</u> <u>AVAILABLE</u> <u>TO SPEND</u>	<u>notes</u>	<u>agreed</u> <u>27/28</u>	<u>average</u> <u>band d</u>
Precept	14000	10500				0.00
Bank interest deposit account		0				52.07
CIL		0	5 years to spend			
Wayleave		0				
VAT to be reclaimed		0				
other receipts		0				
		0				
INCOME	14000	10500				
employment costs	4650	1014	3636			actual
Working from home and other expenses	450	114	336			
Insurance	720	559	161			
bank charges	72	15	57			
Debrillators	100	0	100	to reserves		
Subscriptions	150	224	-74	Refund due back in account for overpayment for GALC		
Asset maintenance	2000	0	2000	to reserves		
Grass Cutting	650	0	650	contract		
Village events	500	0	500	d day & xmas tree		
Audit	170	170	0			
Website & payroll costs	600	0	600	pata		
capital equipment	2000	0	2000			
school (meeting hire)	100	320	-220	Back payments made to primary school for x2 years hire fees		
prof services		0	0			
training	100	0	100	new cllrs/defib		
election costs	1000	0	1000	to reserves		

01/04/26-01/07/26		CASH BOOK		
payee	date	CHQ NO	AMOUNT	CURRENT A/C balance
opening current account balance				17425.54
Clerk Laptop	07/04/2026		-409.00	17016.54
Bank charge	07/04/2026	dd	-5.25	17011.29
precept	16/04/2026	receipt	10500.00	27511.29
H Ward Apr pay	23/04/2026	so	-257.78	27253.51
bank charge	05/05/2026	dd	-5.25	27248.26
HMRC April	18/05/2026		-64.20	27184.06
GAPTC	18/05/2026		-105.72	27078.34
GLOS AS	18/05/2026		-118.31	26960.03
H Ward May pay	22/05/2026	so	-309.58	26650.45
Hall Hire 2024/2025	02/06/2026		-200.00	26450.45
Hall Hire 2026	02/06/2026		-120.00	26330.45
Hiscox Insurance	02/06/2026		-557.86	25772.59
bank charge	08/06/2026	dd	-4.25	25768.34
H Ward Jun pay	18/06/2026	so	-283.58	25484.76
Clerks expenses	23/06/2026		-114.40	25370.36
Iain Selkirk AGAR	01/07/2026		-170.00	25200.36
PATA	01/07/2026		-55.35	25145.01
HMRC June	01/07/2026		-43.30	25101.71
			0.00	

			Date acquired (if known)	Purchase cost (if known)	
	Description	Location			Current Value
1	X2 Bench	Village Green	Unknown	Unknown	200
2	Sun Dial	Village Green	Unknown	Unknown	11,693
3	Telephone Box	Coberley Village	22/04/2010	1	3000
4	Bus Shelter	On main road	Unknown	Unknown	15,000
6	Mower	School	10/03/2010	405.37	250
7	Strimmer	School	01/12/2006	127.9	150
8	Grit Spreader	School	01/12/2006	210	100
9	Notice Board	Ullenwood	Unknown	Unknown	1000
10	Notice Board x2	Coberley Village	Unknown	Unknown	2000
11	Notice Board	Salterley Grange	02/03/2011	£600.00*	1000
12	Grit Bins x27	locations throughout Parish	2012-2015	1100.76	2260
13	Info plaque Seven Springs	Seven Springs	01/01/2014	63	63
14	WW1 Brass Plaque	Village Green	01/10/2014	120	120
15	Laptop	Clerks home		409	409
			24/03/2026		
16	Defbrillator	Telephone Box, Coberley Village	16/11/2017	1806	1806

				TOTAL	39051

Planning applications, appeals and decisions

Ref. No: 26/01390/CLOPUD | Received date: Fri 01 May 2026 | Status: Application Permitted | Case Type: Planning Application

Coberley Planning Application

[Certificate of Lawful Proposed Use or Development under Section 192 of the Town and Country Planning Act 1990 for the erection of a single storey rear extension - Ploughing Barn 4 Old Dowmans Farm Coberley Cheltenham Gloucestershire GL53 9FF](#)

Ref. No: 26/01443/FUL | Received date: Fri 08 May 2026 | Status: Pending Decision | Case Type: Planning Application

Ullenwood

[Variation of condition 2 \(approved plans\) of permission 23/03623/FUL - \(Erection of single storey extension, alterations to fenestration and internal works. Erection of garage\) to provide occasional parking space for maintenance vehicle - The Grange Ullenwood Court Ullenwood Cheltenham Gloucestershire GL53 9QS](#)

THIS WAS REJECTED

Our ref: 26/01957/TPO

Works to trees with a TPO for T22: Ash: Fell as has die back.

T23: Rowan: This has a large cavity up the main stem leading to the union. In poor condition. Fell

T24: Beech: Large cavity in base leaning over track. Fell

T25: Pine: standing dead tree. Fell

T26: Wych elm: Crown has died off, little growth in lower stem. Fell.

T28: Ash: Has ash die back. Fell. at Office Cotswold Hills Golf Club Ullenwood Manor Road Ullenwood Cheltenham

COMMENTS CAN BE SENT BY CLERK

Approved by *Ellr Duncan McGaw*

Date 13th July 2026