

**COBERLEY PARISH COUNCIL**  
**DRAFT MINUTES**  
**Meeting held on 12<sup>th</sup> October 2022**  
**In the Coberley Village School at 7pm**

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| <b>1.</b>  | <b>Welcome</b>  |
| <b>2.</b>  | <b>Attendance recorded as</b> Parish Councillors Duncan McGaw, Dan Powell, Hugh Piggott, District Councillor Julia Judd   |
| <b>3.</b>  | <b>Apologies for absences</b> recorded from Parish Councillors Jo Marshall & David Carlton & County Councillor Paul Hodgkinson  |
| <b>4.</b>  | <b>Declaration of interests were invited</b> - none   |
| <b>5.</b>  | <b>Public Participation was invited</b> - none  |
| <b>6.</b>  | <b>Minutes of the previous Parish Council Meeting held on July 27<sup>th</sup> 2022 approved</b>  |
| <b>7.</b>  | <b>Report County Councillor Paul Hodgkinson – report as distributed by email</b><br>Covid, EV Charging point scheme, Highway local budget, Missing Link A417  |
| <b>8.</b>  | <b>Update on Report invited from District Councillor Julia Judd - report distributed by email</b><br>Missing link A417 decision anticipated January 23<br>Cabinet decisions reported including “Levelling up” bid has been made<br>Council has been subjected to Corporate Peer Review<br>Cost of living crisis – webpage and would like hear of circumstances etc to provide support<br>Enforcement Team changes of staff<br>Fly-tipping in the locality<br>Rural England prospectus project fund available<br>Truck Stop appeal has been launched |
| <b>9.</b>  | <b>Council received update on items brought forward</b><br>purchase of 37kilo salt spreader – Cllrs Duncan McGaw /Hugh Piggott to research- £130 budget – approved (electronic transfer)<br>update from Land Registry on Village Green as delegated to Cllr David Carlton-cfwd  |
| <b>10.</b> | <b>Council invited updates from representation on outside organisations -</b><br>A417 missing link project,( Hugh/Duncan) – verbal update given<br>Trustee of Arthur Connelly Trust (Dan) –verbal update given<br>No Crash meeting –(Hugh) – no meeting held  |
| <b>11.</b> | <b>Council considered if there were any community projects that may be eligible for “build back better” grants (see County Councillor Hodgkinson) - none</b>  |
| <b>12.</b> | <b>Update on the Sundial project in that option 2 is preferred - no quotations have been received – council agreed to seek again in new financial year.</b>   |
| <b>13.</b> | <b>Financial reports</b><br><b>payment list of £26.50 for expenses to be approved</b><br><b>Grass cutting approved within budget</b>  |
| <b>14.</b> | <b>Council considered outstanding planning matters</b><br>22/03134/FUL- Proposed single storey side extension and entrance porch at Cherry Tree Cottage Coberley distributed to Councillors – “no comment”<br><br>Additional application received – Barn – Clerk to use delegated authority to submit objection based on, contrary to original application permission which stated no additional building to be approved and this application would have negative visual impact and are out of keeping with a Cotswold -stone development           |

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| 15. | <p><b>Council has invited updates from Highways Manager on the following matters but no updates have been received – Council expressed its concerns that no response has been received</b></p> <p><b>Minor list</b></p> <ul style="list-style-type: none"> <li>• Road markings at Coberley junction – 22/23</li> <li>• Seven Spring junction markings -A436/A435 lane markings to be referred to Road safety team -discussion regarding road width and separation into 2 lanes. Markings on double roundabouts need updating – timescale summer 22</li> <li>• Damaged gate posts at cattle grid, also reported that the gateway is blocked works anticipated during 22/23 and working with PROW team</li> </ul> <p><b>Major list</b></p> <ul style="list-style-type: none"> <li>• Ullenwood crossroads -Road Safety Team to look at hotspot accident data in April 22, gulley outside cottages will need repair and will provide opportunity for road markings to be enhanced (example of Foxcote given of possible scheme) - Autumn 22</li> <li>• Barber Wood drain – to be investigated by Highways and history of installation to be confirmed</li> <li>• Question regarding if possibility of reducing speed to 40mph was raised- DT said further information would be sought on data and criteria</li> <li>• PC has sought some designated funding from A417 missing link- no heavy vehicle signs” would need traffic orders: Glos Highways to check if there are any traffic orders already in place</li> <li>• Dead Ash tree tree between Village and Church was waiting for a report but the tree has now been marked</li> <li>• Broken drain/coned area outside Oxford Cottages</li> </ul> <p><b>Other Highway issues discussed included</b></p> <p>Drainage investigations- mapping has been done and next stage is new gulleys to be installed.</p> <p>20mph projects- Glos Highways process/criteria noted</p> <p>“Beware of Horses” sign east bound is damaged – A436 Air Balloon to Seven Springs</p> <p>Grit bin top up time schedule – Clerk to check email in the summer?</p> |
| 16. | <p><b>Council noted next meeting is scheduled for 23<sup>rd</sup> November 2022 – budget setting/financial focus at 7pm</b></p>  |
| 17. | <p><b>Close of meeting 20.20</b></p>   |

**Draft Minutes for meeting held on  
Wednesday 27<sup>th</sup> July 2022  
At 7pm  
In the Coberley Village School**

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| <b>18.</b> | <b>Welcome</b>   |
| <b>19.</b> | <b>Attendance recorded as</b> Parish Councillors Jo Marshall (Chair of meeting), <b>David Carlton, Hugh Piggott</b> , District Councillor Julia Judd & County Councillor Paul Hodgkinson   |
| <b>20.</b> | <b>Apologies for absences</b> recorded from Parish Councillors Duncan McGaw.& Dan Powell   |
| <b>21.</b> | <b>Declaration of interests was invited-none</b>   |
| <b>22.</b> | <b>Public Participation invited- none</b>  |
| <b>23.</b> | <b>Minutes of the previous Parish Council Meeting held on May 25<sup>th</sup> 2022 approved</b>  |
| <b>24.</b> | <b>Update on Report invited from County Councillor Paul Hodgkinson – report as distributed by email</b><br>Covid updates<br>Consultation documentation has been sent out by Glos Highways<br>Designated funding for A417 in process from Glos Highways Manager- time scale agreed by PC deadline agreed as 1 <sup>st</sup> November 2022<br>Build-back better fund still available for community projects- next meeting agenda |
| <b>25.</b> | <b>Update on Report invited from District Councillor Julia Judd - report distributed by email</b><br>Latest Road closures: Coberley road closures including clearing of gulleys and latest update includes Ullenwood Manor improvement works<br>District Council meeting focus included “Debate not Hate”<br>School holiday provisions for children appear to have been more extensive this year                               |
| <b>26.</b> | <b>Council received updates on Assets</b>  |

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|     | <p><b>Council approved purchase of new spreader – Duncan to research</b><br/>Clerk has asked GCC legal dept for confirmation that the Village Green is registered at land registry as owned by PC- Council approved expenditure – Delegated to David</p>   |
| 27. | <p><b>Council received updates from representation on outside organisations -</b><br/>A417 missing link project,( Hugh) Design development ongoing – liaison meeting postponed to September<br/>Trustee of Arthur Connelly Trust (Dan) not available – David raised some questions on the financial position and update on the latest position – Referred to Dan for update at <b>next meeting</b><br/>No Crash meeting –(Hugh) -No meeting since last PC meeting</p>  |
| 28. | <p><b>Council confirmed 2 additional grit bins have been received</b></p>  |
| 29. | <p><b>Council noted new pads &amp; batteries for Defibrillator (4 year life span) have been installed and approved invoice to be paid</b></p>  |
| 30. | <p><b>Update on the Sundial project in that option 2 is preferred - cfwd</b></p>   |
| 31. | <p><b>Financial reports cfwd<br/>payment list of £19.50 for expenses approved</b></p>  |
| 32. | <p><b>Council received feedback on Jubilee events</b><br/>Well attended with over 150 people<br/>Refreshments provided<br/>Fire Brigade attended<br/>Positive feedback has been received<br/>Council approved additional expenditure – see financial report for September meeting</p>  |
| 33. | <p><b>Council discussed any outstanding planning matters</b><br/><a href="#">22/02010/FUL   Smallholding landscape scheme   Close Barn Coberley Cheltenham Gloucestershire GL53 9QY (cotswold.gov.uk)</a> expiry date 18<sup>th</sup> July -no comments received<br/><br/><a href="#">22/02125/FUL   Change of use of agricultural land into residential garden land (retrospective)   Tannery 1 Old Dowmans Farm Coberley Cheltenham Gloucestershire GL53 9FF (cotswold.gov.uk)</a> expiry date 27<sup>th</sup> July –“ no comment to be recorded on portal<br/><br/><a href="#">22/02305/FUL   Erection of single-storey garden office outbuilding   8 Salterley Grange Leckhampton Hill Cheltenham Gloucestershire GL53 9QW (cotswold.gov.uk)</a> expiry date 5<sup>th</sup> August -no comment to be recorded on portal<br/><br/>PLANNING APPEAL HEARING : Hillside View Hartley Lane Seven Springs – attending by planning consultant – awaiting outcome</p>                      |
| 34. | <p><b>Council have not received update from Highways Manager on the following matters carry forward – (re-send to Dan Tiffney)</b><br/><b>Minor list</b></p> <ul style="list-style-type: none"> <li>• Road markings at Coberley junction – 22/23</li> <li>• Seven Spring junction markings -A436/A435 lane markings to be referred to Road safety team -discussion regarding road width and separation into 2 lanes. Markings on double roundabouts need updating – timescale summer 22</li> <li>• Damaged gate posts at cattle grid, also reported that the gateway is blocked works anticipated during 22/23 and working with PROW team</li> </ul> <p><b>Major list</b></p> <ul style="list-style-type: none"> <li>• Ullenwood crossroads -Road Safety Team to look at hotspot accident data in April 22, gully outside cottages will need repair and will provide opportunity for road markings to be enhanced (example of Foxcote given of possible scheme) - Autumn 22</li> </ul> |

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|            | <ul style="list-style-type: none"> <li>• Barber Wood cattle grid – to be investigated by Highways and history of installation to be confirmed</li> <li>• Question regarding if possibility of reducing speed to 40mph was raised- DT said further information would be sought on data and criteria</li> <li>• PC has sought some designated funding from A417 missing link- no heavy vehicle signs” would need traffic orders: Glos Highways to check if there are any traffic orders already in place</li> <li>• <b>Dead Ash tree between Village and Church was waiting for a report but the tree has now been marked</b></li> </ul> <p><b>other Highway issues</b><br/> Greenway Lane proposed road closure from 19/09/22 to 28/10/22 to allow for install new pipework and connect to water main by Above.- <b>highlighted to CC Hodgkinson who believes that access has now been agreed</b></p> <p><b>A435 road edges have fallen away and another car is in the hedge with police blue tape around will be raised by CC Hodgkinson</b></p> <p><b>Footpath (on the left) is overgrown from the village towards the Church and means pedestrians need to walk in the road – CC Hodgkinson will report</b></p> <p><b>Ullenwood Manor road up to the Air Balloon is still in bad condition (on the left past Salterley Grange) CC Hodgkinson</b></p> |
| <b>35.</b> | <b>Council approved expenditure</b> for investigation of ownership of land at Coberley Court- Clerk has asked for information from GCC legal dept  |
| <b>36.</b> | <b>Council noted next meeting is scheduled for 28<sup>th</sup> September 2022</b>  |
| <b>37.</b> | <b>Close of meeting 19.42</b>  |