

Coberley Parish Council

Minutes of the Meeting of Coberley Parish Council on the 17th January 2022

Present:

Cllr D McGaw (Chairman), Cllr J Marshall (Vice Chair), Cllr H Piggott & Cllr D Powell

Also present:

Cllr Julia Judd (District)

Cllr Paul Hodgkinson (County)

Clerk to the Parish Council – Deborah Cook

1 Member of the Public

Public questions

The Jubilee celebrations were discussed whilst the member of the public was present. Tree planting was popular. Cllr Carlton had suggested a working party to assist with possible tree planting at the National Star College. Cllr Piggott was waiting for confirmation to see if trees were available for the site. Cllr Powell offered his land to light a beacon (on the Thursday) and it had been discussed that the 'Big Lunch' could be held in Coberley village on the Sunday.

22/01 **To receive apologies for absence**

Cllr David Carlton

22/02 **To receive Declarations of Interest on items on the agenda**

Cllr D Powell declared an interest in agenda point 9.4 relating to the traveller's site and agenda point 9.1.1 relating to the planning application at Hartley Farm.

To receive updates to Member's Register of Interests

The Clerk confirmed that Cllr Carlton's register of interests is now displayed on the District Council's website. (NOTE: All councillors' Registers of Interest are

Clerk

	also viewable through the Coberley Parish Council web site https://coberleyparish.co.uk/parish-council-members/)	
22/03	<p>To receive reports from County Councillor</p> <p>Cllr Hodgkinson will organise a 'No Crash' meeting in 5/6 weeks time once covid restrictions have lifted.</p> <p>The latest road accidents were discussed – one on the A436, where the road was still closed. Cllr Hodgkinson suggested writing to GCC Highways and to contact the neighbouring parishes of Dowdeswell and Withington who were also experiencing problems/accidents on this stretch of road.</p> <p>Cllr Hodgkinson was also meeting with Dan Tiffney from GCC Highways on Thursday. He will come back to us after this date.</p>	Cllr McGaw
22/04	<p>HIGHWAYS</p> <p>It was resolved to vary the agenda and deal with agenda point 10 whilst Cllr Paul Hodgkinson was present.</p>	
22/05	<p>To review Highways Action List</p> <p>The Parish Council had had no response from Highways on either the Major, or Minor Highways Action list (attached) for either November's meeting or January's.</p>	Cllr McGaw
22/06	<p>To ratify the decision to join group initiative seeking to apply for a 20mph zone under a single Traffic Regulation Order through GCC Highways.</p> <p>The Council confirmed to Cllr Hodgkinson that they would like to apply for a 20mph zone under a single Traffic Order through GCC Highways, alongside other parishes.</p>	
22/07	<p>To discuss progression of A417 Missing Link Project and discuss ideas for possible Designated Funding</p> <p>There are various update meetings lined up. Cllr McGaw needs to speak to Deborah Lawrence re Designated funding for the Ullenwood junction.</p>	Cllr McGaw
22/08	<p>To ratify the response to Mr Ralph Hampton advising the Council's view on a potential extension of the 40mph speed limit on the Leckhampton Hill Road (Ullenwood Court to A436 junction).</p> <p>The Council resolved to ratify the response to Mr Ralph Hampton.</p>	
22/09	<p>To consider parish winter resilience plan and to receive an update on the replacement grit bins.</p>	clerk

	<p>The Clerk had been sent a form for match funding, which didn't seem appropriate for straightforward replacement of damaged grit bins. The Clerk had queried with Highways, but not heard back. Cllr Hodgkinson advised trying again and go back to him if we did not get a response.</p> <p>Cllr Hodgkinson left the meeting at 7.40pm.</p>	
22/10	<p>To approve minutes of the meeting held on the 16th November 2021</p> <p>The minutes of the meeting held on the 16th November 2021 were approved as a correct record.</p>	
22/11	<p>To receive report from District Councillor</p> <p>Cllr Judd advised CDC had appointed a new Monitoring Officer.</p> <p>There had been cannabis fly tipping at Daglingworth, Sapperton and Duntisbourne.</p> <p>CDC had reviewed its council tax discounts from the 1st April 2022.</p> <p>Cllr Judd thanked Cllrs McGaw and Marshall for attending the parish election charges meeting online before Christmas. CDC have since advised that they will not be making the full amount of the proposed charge in the first elections in 2023. There was concern within parishes about raising the precept, just to hold funds on account in case they were needed. One suggestion from parishes at the meeting had been that CDC funds the election, then the parish raised the precept and repays the amount during the next financial year.</p>	
22/12	<p>Procedure</p> <p>To consider response to Cotswold District Council concerning the proposal to charge Parish Councils for elections from 2023</p> <p>It was resolved for the Parish Council to write to Cllr Judd to stress that as a small parish, Coberley has not had contested elections in years. As such it was difficult to justify the rise in precept to taxpayers, just to hold money on account 'in case' it was ever needed. The Parish Council would request to pay retrospectively. Once an election was held, the amount could be raised by raising the precept in the next available year to cover the cost.</p>	clerk

22/13	<p>To ratify the response to CDC Elections re Community Governance Review and request to include Needlehole in Coberley Parish and to ratify subsequent correspondence with CDC Elections</p> <p>It was resolved to ratify the previous response to CDC Elections to request that Needlehole was included in Coberley Parish.</p>	clerk
22/14	<p>To ratify decision to apply to CDC for 7 Councillors for Coberley Parish and to ratify subsequent correspondence with CDC Elections</p> <p>The Parish Council had requested an increase in the number of Councillors from 5 to 7. CDC Elections had asked if the Council would be able to fill 7 vacancies based on the last 3 elections (2011, 2015, 2019) where there had been 5 Councillors, for 5 seats.</p> <p>After discussion, it was resolved to not ratify the request for 7 Councillors (previously made to CDC) as although it would be advantageous to the Council to have 7 Councillors, it was unlikely they would be able to recruit 7. The Parish Council would remain at 5 seats.</p>	clerk
22/15	<p>To receive Clerk's report</p> <p>Current work and updates were presented to Council.</p> <p>It was noted that as per the Clerk's contract – they were due to go up an SCP in January.</p>	Clerk
22/16	<p>To discuss resignation of Clerk & to determine way forward</p> <p>The Council thanked the outgoing Clerk for her work.</p> <p>Discussion was had about the need for flexibility of hours and salary level. The job was assessed by looking at the suggested models provided by GAPTC. It was agreed to increase the weekly hours to 5 or 6 as agreed with a new clerk. It was also agreed that the PC meets the criteria of LC 1 and that we would be happy to work up that salary scale as appropriate.</p> <p>Cllr Marshall would follow up contacts to seek a replacement and report back</p>	Cllrs McGaw and Marshall
22/17	<p>FINANCE</p> <p>To review status of Accounts</p>	clerk

	The up to date cashbook was noted for the current year 2021/22.	
22/18	<p>To ratify the following payments:</p> <ul style="list-style-type: none"> • Clerk salary and expenses £701.79 • Mark Beard – annual grass cutting £471 <p>It was resolved to ratify the payments listed.</p>	
22/19	<p>To receive quotes for remedial work to the Sundial and to decide next steps</p> <p>This matter was deferred.</p>	Clerk
22/20	<p>To confirm grass cutting contract arrangements for 2022/23</p> <p>It was resolved to confirm the annual grass cutting arrangements for the village green for 2022/23 with the contractor at 11 cuts allowing for £52 per cut (to include strimming)</p>	Clerk
22/21	<p>To receive new planning applications:</p> <p>Cllr D Powell declared an interest in the Hartley Farm application.</p> <p><u>21/04478/FUL</u> Hartley Farm Hartley Lane Leckhampton Hill Coberley Cheltenham Gloucestershire GL53 9QN Retrospective change of use of building from agricultural to commercial use as a micro brewery (27th January 2022)</p> <p>It was resolved that the Council had no comment to make on the application.</p>	Clerk
22/22	<p>To note Decision Notices Received:</p> <p><u>21/01606/FUL</u> National Star College Ullenwood Manor Road Ullenwood Cheltenham Gloucestershire GL53 9QU. The construction of day student facility, a student residential accommodation block, an extension to existing building to provide an annex containing student residential accommodation, an additional office building, car parking facility, provision of external recreational and communal space, provision of hard and soft landscaping and associated infrastructure. 30th November 2021, Application permit.</p> <p><u>21/04451/TPO</u> National Star College Ullenwood Manor Road Ullenwood Cheltenham Gloucestershire GL53 9QU. Item 1 - Ash (Fraxinus Excelsior) - Remove - Specification to include complete removal by sectional dismantling to ground level. Red mark only. Item 2 - Ash (Fraxinus Excelsior) - Remove - Specification to include complete removal by sectional dismantling to ground level. Red mark only. Item 3 - Ash (Fraxinus Excelsior) - Remove - Specification to include complete removal by sectional dismantling to ground</p>	

	<p>level. Red mark only. Item 4 - Ash x 2 - Remove - Specification to include complete removal by sectional dismantling to ground level. Red mark only. Item 5 - Ash (Fraxinus Excelsior) - Remove - Specification to include complete removal by sectional dismantling to ground level. Red mark only. Reason for works: Roadside trees, showing Ash dieback disease. Gloucestershire Highways have requested that they be removed for safety reasons. 8th December 2021 Application Permit</p> <p><u>21/03347/FUL</u> Ian Coley Shooting School Coberley Cheltenham Gloucestershire GL54 4AX Erection of an ancillary storage building. 14th December 2021 Application Permit.</p> <p><u>21/04133/COMPLY</u> Land At Ullenwood Court Ullenwood Gloucestershire, Compliance with condition 12 (fire hydrants) relating to planning permission 18/01615/FUL 22nd December 2021, application permit.</p> <p><u>21/02523/COMPLY</u> Compliance with condition 5 (walling/cladding roofing materials) and 7 (Design Details) of permission 18/02120/FUL - Conversion and partial demolition of agricultural barns to form 7 no. dwellings with access, car parking and landscaping - Dowmans Farm Coberley Cheltenham Gloucestershire GL53 9QY 21st December 2021, application permit</p> <p>Council noted the Decision Notices received from Cotswold District Council.</p>	
22/23	<p>To ratify Planning applications received since last meeting</p> <p><u>21/04304/FUL</u> The Cuckoopen Barn Farm South Hill Coberley Gloucester Gloucestershire GL4 8JX Erection of stables, tack room and feed store. Part use of field as paddock – Council had no comment to make on the application.</p> <p>It was resolved to ratify the above decision.</p>	
22/24	<p>To consider any other new applications or decisions received since the publication of the Agenda</p> <p>TOWN & COUNTRY PLANNING ACT 1990 - APPEAL UNDER SECTION 78</p> <p>Site Address: Hillside View Hartley Lane Seven Springs Gloucestershire GL53 9NF</p> <p>Description of development: The use of land for the stationing of caravans for residential purposes for 1 no. Gypsy pitch together with the formation of additional hardstanding and utility / dayrooms ancillary to that use, formation of a dayroom for an existing Gypsy pitch</p> <p>Application Reference: 18/04875/FUL</p> <p>Appeal Reference: APP/F1610/W/19/3237163</p>	Clerk

	The Planning Inspectorate had notified the Parish Council of the date of the appeal on 3 rd February 2022. The Clerk would advise The Council's planning consultants of the details.	
22/25	<p>COMMUNITY MATTERS</p> <p>To consider desirability/feasibility of a parish event for the Queen's Platinum Jubilee on 2nd/3rd /4th / 5th June bank holiday weekend 2022</p> <p>It had been suggested to light a Beacon on the Thursday of the holiday weekend and hold a 'Big Lunch' on the Sunday.</p> <p>Cllr Powell would consider the budget needed to provide refreshments for the proposed Beacon and lunch and this would go on the agenda to decide the Parish Council's contribution.</p>	<p><i>Cllr Powell</i></p> <p><i>Cllr Carlton</i></p>
22/26	<p>To confirm the dates of next meetings</p> <p>Cllr Marshall would send out a doodlepoll to confirm dates and times of meetings for March 2022.</p>	<p><i>Cllr Marshall</i></p>

Meeting closed at 9.20 pm