

Coberley Parish Council

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15th June 2021

Dear Councillor

You are summoned to the Annual Meeting of the Parish Council on **24th June 2021** at **Coberley Primary School at 7.00pm**

Parishioners and the Press are welcome to attend the meeting and the Council reserves the opening minutes of the meeting to receive any questions and comments not listed on the agenda.

Deborah Cook

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Deborah J Cook, Parish Clerk

AGENDA

1. To receive apologies for absence

2. Code of Conduct

2.1 To receive Declarations of Interests on items on the agenda

2.2 To receive updates to Members' Register of Interests

3. Councillor Vacancy

3.1 To discuss the application for the Councillor vacancy and to co-opt a new Councillor

3.2 To approve the later signing of the Declaration of Acceptance of Office

4. To receive and approve the minutes of the meeting held on the 4th May 2021

5. To receive reports from County and District Councillors

6. To receive Clerks report

7. FINANCE

7.1 To review status of Accounts

7.2 To Consider Annual Accounts 2020/21

7.2.1 To consider and approve the contents of the Annual Internal Audit Report (AIAR)

7.2.2 To review, approve and sign the Annual Governance Statement (section 1)

7.2.3 To review, approve and sign the Accounting Statements (section 2)

7.2.4 To certify that during the financial year 2020/21, the higher of the authority's gross income for the year or gross annual expenditure for the year did not exceed £25,000

7.3 To approve the following payments:

7.3.1 Clerk's Salary

- 7.3.2 HMRC
- 7.3.3 PATA UK

7.4 To review the current grasscutting contract

8. PLANNING

8.1 To receive new planning applications:

none received by the time of publication of the agenda

8.2 To ratify the following decisions made:

8.2.1 [21/01853/TPO](#) Treeworks at National Star College Ullenwood Manor Road Ullenwood Cheltenham Gloucestershire GL53 9QU, (deadline for submission 7th June 2021)

8.2.2 [21/01606/FUL](#) The construction of day student facility, a student residential accommodation block, an extension to existing building to provide an annex containing student residential accommodation, an additional office building, car parking facility, provision of external recreational and communal space, provision of hard and soft landscaping and associated infrastructure. National Star College Ullenwood Manor Road Ullenwood Cheltenham Gloucestershire GL53 9QU (deadline for submission 9th June 2021)

8.2.3 [21/02050/FUL](#) Variation of Condition 2 (approved drawings) of application 18/02120/FUL (Conversion and partial demolition of agricultural barns to form 7 no. dwellings with access, car parking and landscaping) - Revisions to internal layouts and fenestration. Dowmans Farm Coberley Cheltenham Gloucestershire GL53 9QY (deadline for submission 17th June 2021)

8.2.4 [21/02051/FUL](#) Variation of Condition 2 (approved drawings) of application 18/02120/FUL (Conversion and partial demolition of agricultural barns to form 7 no. dwellings with access, car parking and landscaping) - Revisions to internal layouts and fenestration. Dowmans Farm Coberley Cheltenham Gloucestershire GL53 9QY (deadline for submission 17th June 2021)

8.3 To note Decision Notices Received

8.3.1 [21/01394/FUL](#) Erection of single storey rear extension to provide family room, utility, wc and boot room, 4 North Terrace Coberley Cheltenham Gloucestershire GL53 9QZ. Application Permit 27th May 2021

8.3.2 [21/00489/CLEUD](#) Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for use of building for storage, Class B8 Use Close Barns 2 Coberley Cheltenham Gloucestershire GL53 9QY , Application Permitted 7th June 2021

8.3.3 [21/01668/COMPLY](#) Land At Ullenwood Court Ullenwood Gloucestershire Compliance of condition 29 (historic building recording) re application - 18/01615/FUL (Residential re-development consisting of 26 residential (C3) units and associated works) Application Permit Wed 09 Jun 2021

8.4 To consider any other new applications or decisions received since the publication of the Agenda

8.5 To consider the letter from Quenington Parish Council relating to the planning system

8.6 To consider the Cotswold District Local Plan Update

8.7 To consider the draft Green Infrastructure Strategy

9. HIGHWAYS

9.1 To review Highways Action List

9.2 Coberley Road Safety

9.3 To discuss progression of A417 Missing Link Project

10. COMMUNITY MATTERS

10.1 To note the contents of the Arthur Connolly Trust Deed and, in accordance with paragraph 5, to appoint the Nominated Trustee by the Parish Council.

10.2 To hear views and recommendations from the Treasurer of the Coberley & Cowley Parochial Church Council on working together for the benefit of the community

10.3 To consider prospective locations for the Ash Dieback replanting scheme

11. To confirm the dates of next meetings

The public are advised that the meeting may move into closed session to discuss item 7.4 as it may contain sensitive information and deals with terms of contracts to be entered into, which could be prejudiced by being in the public domain at this time, in accordance with the Public Bodies (Admissions to Meetings) Act 1960.