

Coberley Parish Council

info@coberleyparish.co.uk

26th April 2021

Dear Councillor

You are summoned to the Annual Meeting of the Parish Council on **Tuesday, 4th May 2021** via Microsoft Teams at 6pm.

Please click on the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjFmNjEyMzEtZTk3MC00YmM5LWI0NWUtMzgyMDkxNzQ4MTY5%40thread.v2/0?context=%7b%22Tid%22%3a%222bbb57ea-9cfb-4bda-8ef6-4601e2d9e7a5%22%2c%22Oid%22%3a%229eaa2d24-cf89-407f-89b8-112a3350131a%22%7d

Parishioners and the Press are welcome to attend the meeting using the link/joining details above and the Council reserves the opening minutes of the meeting to receive any questions and comments not listed on the agenda.

Deborah Cook

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Deborah J Cook, Parish Clerk

AGENDA

1. To elect Chair of the Council for the coming year and sign Declaration of Acceptance of Office.
2. To elect Vice Chair for the coming year and sign Declaration of Acceptance of Office.
3. To receive apologies for absence
4. Code of Conduct
 - 4.1 To receive Declarations of Interests on items on the agenda
 - 4.2 To receive updates to Members' Register of Interests
5. To discuss Councillor vacancy and progress
6. To approve the minutes of the meeting held on the 22nd March 2021
7. To receive reports from County and District Councillors
8. To receive Clerks report

9. FINANCE

9.1 To review status of Accounts

- 9.1.1** To ratify the change to the bank mandate to remove the outgoing clerk, and add the incoming clerk and change organisation's mailing address
- 9.1.2** To be updated on progress of the annual accounts (2020/21)

9.2 To approve the following payments:

- 9.2.1** GAPTC annual subs £75.86
- 9.2.2** Came & Co 2021-22 premium (insurance provider) £465.55
- 9.2.3** Hewer (phone box light) £82.80
- 9.2.4** Cotswold District Council £50 (£10 green bin delivery, £40 green bin licence fee)
- 9.2.5** To discuss Clerk's Cilca training of £705
- 9.2.6** Clerk expenses (postage) £14.34
- 9.2.7** Curtis Website Design (increase capacity of email storage to 5GB) £TBA

9.3 To ratify the following payments:

- 9.3.1** Clerk's expenses – postage £66

9.4 To advise of the following receipts:

- 9.4.1** To advise of receipt of the sum of £86.99 Community Infrastructure Levy from Dowmans Farm development

10. PLANNING

10.1 To receive new planning applications:

- 10.1.1** [21/01394/FUL](#) 4 North Terrace Coberley Cheltenham Gloucestershire GL53 9QZ, erection of single storey rear extension, to provide family room, utility, wc and boot room (deadline for comment 12th May 2021)
- 10.1.2** [21/01405/PLP](#) Land East Of The Lambing Shed Hartley Lane Seven Springs Gloucestershire, Development of 4-5 low impact homes incorporating renewable energy technologies (extension for Parish Council until the 5th May 2021)

10.2 To ratify the following decisions made:

- 10.2.1** [19/02481/FUL](#) Land East Of Westbury Barn Upper Coberley Gloucestershire Variation of condition 2 (approved drawings) of 19/02481/FUL to provide timber roof to kitchen and larger window in north elevation (deadline for comment 22/04/21)

10.3 To consider any other new applications or decisions received since the publication of the Agenda

11. COMMUNITY HALL PROJECT

- 11.1** To accept the results of the Parish Survey and to terminate the proposed project with the school.

12. HIGHWAYS

- 12.1** To review Highways Action List
- 12.2** To review progress on the Council's position on maintenance and deployment of back up grit stocks in the Parish and formulate consequent proposals
- 12.3** To discuss progression of A417 Missing Link Project

13. To confirm meeting dates for the coming year and to note the arrangements for returning to face to face meetings from 7th May 2021