

Coberley Parish Council

Minutes of the meeting of Coberley Parish Council on the 30th July 2020

- Present;** Cllrs McGaw, Piggott, Marshall & Powell
- Also present;** Clerk to the Parish Council, Cllr P Hodgkinson (GCC), Cllr J Judd (CDC) & 4 members of the public

*A member of the public asked for support from Councillors to submit comments on the consultation for the new Leckhampton School to include Coberley in its catchment area. It was **agreed** that the Parish Council would submit comments and was also supported by Cllr Judd & Cllr Hodgkinson.*

20/26. To receive apologies of absence

All members were present

20/27. To receive Declarations of Interest on items on the agenda

None

20/28. To approve minutes of meeting held on the 9th March 2020

It was noted that a typo had occurred at Minute Ref. 20/23, it was option 2 that was the preferred option (to replace collar on Sundial)

Subject to amendment, the minutes were approved as a correct record and will be signed when C19 restrictions are lifted.

20/29. To receive an update from Cllr Hodgkinson on the activity of GCC for the last year

Cllr Hodgkinson stated that under the current COVID19 situation, GCC had an enormous focus on Public Health in the last few months and is doing all it can to manage the outbreak. The Community Helper Scheme had been a great success and is still in place, there is a huge volunteer effort and Cllr Hodgkinson highly commended all who are and have been involved. The A417 Missing Link Project has been delayed but it is anticipated that the date of completion remains the same. It was also noted that there has been a 150% increase of cyclists on the roads since lockdown, Cllr Hodgkinson stated that Shire Hall intends to prioritise Cycle Path works but that it will be necessary to continue to lobby for support.

Signed.....

Date.....

20/30. To receive an update from Cllr Judd on the activity of CDC for the last year

Cllr Judd had met with the MP this morning and reported that the Secretary of State had cleared the A417 Project and that, due to changes resulting from the consultation feedback, the planning consent process will be completed in 2022, with construction expected to start in early 2023 and the new road open for traffic in 2026. Cllr Hodgkinson expressed disappointment that he had not been made aware of this progression.

20/31. To approve payments & review accounts (Clerk salary, HMRC, PATA Uk, GAPTC Membership, Insurance, Postage, Laptop Data Retrieval & School Donation)

All payments were approved for payment. The accounts would be reviewed at the next meeting as cheques were unable to be signed currently.

20/32. To consider moving to online banking

It was resolved that the Parish Council would move to online banking, Clerk & Cllr Marshall to progress.

20/33. To confirm & certify that the Parish Council is exempt from a Limited Assurance Review for the year ending 31st March 2020

The Parish Council confirmed that it is exempt from a Limited Assurance Review and will be signed by the RFO & Chairman and will be scanned to be uploaded onto the website.

20/34. To note the Annual Internal Report 2019/20

Members noted the Internal Audit Report, it was also noted that the Internal Auditor advised to have a payment reference other than the cheque number for the donation to the School in future. It was resolved that the Asset Register would be reviewed during the year.

20/35. To approve & sign the Annual Governance Statement 2019/20

The Annual Governance Statement was approved by members and will be signed by the Clerk & Chairman and will be scanned to be uploaded onto the website.

20/36. To approve & sign the Annual Accounting Statement 2019/20

The Annual Accounting Statement was approved by members and will be signed by the RFO & Chairman and will be scanned to be uploaded onto the website.

20/37. To discuss Planning Applications received to date & note applications determined;

20/1822/FUL – Elkstone Farm

It was resolved that the Parish Council has no comment on the application.

Signed.....

Date.....

19/04286/FUL – The Stables, Greenway Lane

It was noted that this application has gone to appeal following refusal by CDC

20/01926/FUL – The Stables, Greenway Lane

It was resolved that comments would be submitted maintaining the original **objection** of the PC.

20/38. To approve replacement of PC laptop & agree expenditure of £358.80

Members approved the expenditure of £358.80 for replacement laptop.

20/39. To discuss winter resilience provisions & agree expenditure in the region of £90 for replacement grit bin

It was agreed that there are sufficient salt supplies in reserve but request would be made to fill grit bins. Purchase of the replacement grit bin was **approved**.

20/40. To review/update Highways Action List

It was agreed that the Greenway Lane verges would be added to the Highways Action List but that there had been little movement on issues previously raised. Cllr Hodgkinson will speak to Shaun Morris.

20/41. To consider website accessibility & financial implications, quote received in the region of £390

Cllr McGaw had contacted Adam Curtis, designer of the website to review compliance with website accessibility regulations. Adam had quoted £390 to make the necessary amendments – the expenditure was approved but the Clerk was asked to find out if any funding has been made available.

20/42. To consider next steps of Community Hall Project Survey

It was noted that lockdown has severely impeded the progress with the Community Hall Project Survey, members will discuss at next meeting. It was also noted that access to the Play Park is vital for the community out of School hours, Cllr Judd will contact the Headmaster.

20/43. To discuss Councillor vacancy & progress

There has been no progress to date, lockdown has prevented productive engagement.

20/44. To consider proposal that PC sends a letter of congratulations and thanks to Head and Staff on tremendous effort to maintain continuity and high standard of

Signed.....

Date.....

education and engagement throughout the challenging coronavirus crisis from Cllr McGaw

Cllr McGaw had circulated a draft copy, it was agreed that the letter would be sent.

- 20/45. To review support and communication in the Parish during the coronavirus crisis and consider whether there are any measures which the PC might recommend/implement for future improvements.**

It was agreed that lockdown had emphasised the need for communication with parishioners; Cllr McGaw invited comments to be brought to a future meeting to maximise lines of communication.

- 20/46. To confirm dates for future meetings**

Next meeting agreed as 10th September at 7pm

Meeting closed at 9.40pm

Signed.....

Date.....