

Coberley Parish Council

Minutes of Parish Council Meeting 22nd March 2018

Present:

Cllr D McGaw (Chairman), Cllr J Thurnham, Cllr H Piggott & Cllr D Powell

There were no public questions

1	Apologies Cllr J Marshall (Vice Chairman), Cllr Nick Parsons (CDC) & Cllr Paul Hodgkinson (GCC)	
2	Declarations of Interest None	
3	Approval of Minutes of meetings held on 18th January 2018 Resolved to approve the Minutes of the meeting on 18 th January.	
4	Actions arising from Minutes of last Meeting (not on this Agenda) Internal Auditor contacted and confirmed that she will undertake the internal audit for this year. Clerk to contact & discuss new regulations.	CM
5	Finance – cheques to pay and review of accounts Payments approved by all and cheques signed by Cllrs. McGaw & Powell Hewer (defibrillator installation) £228.00 GAPTC (Audit Training) £55.00 Clerk Salary £422.06 HMRC £197.80 (Clerk has raised as an issue with Payroll Services & awaits response) PATA uk £17.50 Payroll Services had confirmed that the amount for the current quarter to HMRC is £93.60 as January's payment had already been made.	
6	To discuss progression of website and quotes Members requested clarification that all content on the website could be transferred to the new design. Clerk will find out and subject to confirmation that all content will be transferred, request that the work is done.	CM
7	To receive an update on highway issues Cllr McGaw had received a telephone call from Danny Taylor with an update to queries made by the Council (latest version attached as appendix 1) Cllr Powell stated that there has been an issue with flooding at Blackhedge Farm where grips in Hartley Lane are blocked. Photos of the lane to Upper Coberley have been forwarded to GCC as part of the report on the potholes in the area. Members noted the email regarding 'Village Gateways', Clerk will enquire further, it will be necessary to consider a suitable site and a decision will be made at a future meeting. Clerk will submit agreed comments on the A417 Missing Link Consultation by 29 th March 2018	DM CM CM
8	To receive an update on planning issues The application at Greenway Lane has been given permission subject to conditions.	
9	To consider action to be taken regarding littering and issues at Chatcombe Hill layby It was agreed that the Clerk will notify CDC, GCC & Cotswold Conservation of the littering & fouling issues at the Chatcombe Hill layby, anticipating that one organisation or other will be able to address the situation.	CM

Signed.....

Date.....

10	<p>To discuss ongoing maintenance of the defibrillator & work to be done at the telephone box to reinstate book exchange</p> <p>Following discussion it was agreed that the Clerk would circulate a poster and email to parishioners requesting a volunteer to undertake the weekly checks in order to comply with the SWAST Accreditation Scheme.</p> <p>Clerk to contact Mark Beard to quote for work to telephone box to renew and add extra shelving where possible to reinstate the book exchange</p>	<p><i>CM</i></p> <p><i>CM</i></p>
11	<p>To update the Parish Council on the Housing Needs Survey</p> <p>Members discussed a way forward with the Housing Need Survey & Affordable Housing in Coberley since need had been identified by the survey. It was agreed to invite Martin Hutchings to the meeting in July to progress the initiative.</p>	<p><i>CM</i></p>
12	<p>To adopt proposed;</p> <ul style="list-style-type: none"> • Standing Orders • Code of Conduct • Financial Regulations <p>Members reviewed the proposed policies and with minor alterations adopted Standing Orders, Financial Regulations and Code of Conduct. These will be published on the new website.</p>	
13	<p>To discuss dog fouling issues</p> <p>There have been complaints from walkers who have encountered dog walkers with multiple animals and have felt intimidated they have also not been clearing up after their dogs. Cllr Nick Parsons is aware of the complaints and will advise the Parish Council.</p>	<p><i>NP</i></p>
14	<p>To make arrangements for Annual Assembly & Annual meeting of the Parish Council 17th May</p> <p>Cllr Thurnham offered to do the catering for the Annual Assembly. It was agreed that since the turnout for the Annual Assembly was low last year, invites will go to all households to notify of the date and time.</p>	<p><i>CM</i></p>

Meeting closed at 9.50pm

Signed.....

Date.....