

Coberley Parish Council

Minutes of Parish Council Meeting 18th January 2018

Present:

Cllr D McGaw (Chairman), Cllr J Thurnham, Cllr H Piggott, Cllr D Powell, Cllr P Hodgkinson (GCC) and Cllr N Parsons (CDC)

There were no public questions

1	Apologies Cllr J Marshall (Vice Chairman)	
2	Declarations of Interest Cllr Powell declared an interest in the Hartley Lane Traveller Site and Dowmans Farm application & Cllr McGaw declared an interest in the Housing Survey project as he is a Trustee of the GRCC.	
3	Approval of Minutes of meetings held on 17th November Resolved to approve the Minutes of the meeting on 17 th November.	
4	Actions arising from Minutes of last Meeting (not on this Agenda) Members noted a letter of thanks from the Stroud & Cotswold District CAB for donation made at last meeting. The defibrillator has now been installed and a training session for parishioners is being organised with Cardiac Science. Signs will need to go up and the shelving for the book exchange needs to be re-arranged, Clerk will contact carpenter. It was also noted that the work on the War Memorial has not yet been completed, Clerk will follow up.	CM
5	Finance – cheques to pay and review of accounts Payments approved by all and cheques signed by Cllrs. McGaw & Piggott Evans Jones £3142.08 Clerk Salary £469.05 HMRC £104.20 PATA uk £7.50 Members noted Committed Expenditure report and noted that reserves are low given the expenditure for representation at the Local Plan Examination Hearing and Traveller Site applications.	
6	To discuss progression of website and quotes Clerk has received 2 quotes for website. It was agreed that the higher quote was too high for our budget and grant and that the cheaper option was therefore preferred. In order to reach a decision on selection, members requested a link to websites that had been designed by the cheaper quote.	CM
7	To receive an update on highway issues Cllr McGaw had previously circulated the Highways Actions report and updated members following a telephone call from Danny Taylor. Cllr Thurman will take photographs of flooding and will forward to Danny. Cllr Powell will take photographs of the verge at Hartley Lane when soil erosion is evident. Cllr Piggott notified the Parish Council that there are previously unreported potholes by Oxford Cottages and will advise GCC. Cllr Hodgkinson updated the Parish Council on timings programme for the A417 Missing Link Project; consultation will take place shortly and a decision from the Government is anticipated in 18 months' time	JT DP HP PH

8	<p>To receive an update on planning issues</p> <p>Cllr Thurman stated that she has received comments from concerned Parishioners about the planning application at the Shooting School in respect of noise and environmental impact. Cllr Parsons said that comments can still be submitted although the date for consultation was 4th January, it was resolved to forward comments to the Case Officer for the application.</p> <p>It was agreed that the proposed main modifications to the Local Plan appear hopeful with regard to the identification of potential Gypsy & Traveller sites.</p> <p>The application for change of use of the agricultural building to stables on Greenway Lane is still being considered by CDC. The PC has reiterated its concerns about increased traffic on Greenway lane and the exit onto Leckhampton Hill Road. Cllr Parsons has received reports with photographs of a significant number of vehicles at the site. He has raised the question as to whether a Condition could be placed on any approval to limit the number of vehicles. The case officer is taking advice from a Planning Enforcement Officer on the enforceability of such a Condition.</p>	CM
9	<p>To discuss possible siting and purchase of dog waste bin</p> <p>Members noted the request from Parishioner and resolved that the Parish Council is not currently able to purchase a bin but will monitor the area closely and review the situation in the next financial year. Any bin would have to be located adjacent to a highway where UBIC could make collections.</p>	DP
10	<p>To consider appointment of Internal Auditor</p> <p>Clerk will contact Internal Auditor from 2016/17</p>	CM
11	<p>To update the Parish Council on the Housing Needs Survey</p> <p>Martin Hutchings will maintain contact to update the Parish Council on the Housing Needs Survey</p>	CM
12	<p>To review</p> <ul style="list-style-type: none"> • Standing Orders • Code of Conduct • Financial Regulations <p>Cllr McGaw requested all Councillors read the proposed policies, to provide comments at meeting in March in order that the policies may be adopted.</p>	All
13	<p>To consider Clerk taking part in training session with GAPTC for new audit regulations (£55)</p> <p>It was resolved that the Clerk should take part in 'Preparing for Audit' organised by the GAPTC at a cost of £55.00 to ensure that the Parish Council is compliant with new regulations.</p>	
14	<p>To confirm dates of next meetings (22nd March & 17th May)</p> <p>Meeting dates were confirmed for the 22nd March & 17th May 2018,</p>	

Meeting closed at 9pm

Signed.....

Date.....