

Coberley Parish Council

Minutes of Annual Parish Council Meeting 17th May 2017

	Present: Cllr D McGaw, Cllr J Marshall, Cllr J Thurnham, Cllr H Piggott & Cllr D Powell	
1	To elect Chair & Vice Chair of the Council for the coming year It was resolved that Cllr Duncan McGaw be elected as Chair for the coming year. Cllr Dan Powell did not wish to stand for re-election as Vice Chair. Cllr Jo Marshall was elected as Vice Chair. Both were proposed and seconded and unanimously elected	
2	Apologies Apologies were received from Cllr. Paul Hodgkinson, Cllr. Nick Parsons & Claire Mann	
3	Declarations of interest Cllr. Powell declared an interest in the Traveller Site at Hartley Lane	
4	Approval of Minutes of meeting held on 22nd March Resolved to approve the minutes of the meeting held on 22 nd March.	
5	Actions arising from minutes of previous meeting (22nd March) <ul style="list-style-type: none"> • Clarification is sought from Cllr Parsons with regard to his observation that all 21 appeal cases relating to AONB/Green Belt in the report provided by the Planning Inspectorate, were dismissed, and the seemingly contradictory comment by the CDC Planning Officer relating to the overall statistics, stating that over 50% of appeals were successful. • Question regarding why Local Plan Focussed Changes consultation did not include traveller sites in AONB and Parish Council's comments regarding soundness answered by Chris Vickery's response that the District Council has concluded that the traveller site allocations at Seven Springs should be retained to help meet future identified needs over the plan period. However, PC's representations will be considered and taken into account through the Local Plan examination process. PC can ask to appear in person at examination if it requires • Cllr. Powell will forward 4 photos to PC of Hartley Lane traveller site taken when vegetation is minimal. • Issue with Trading Licence at Chatcombe Hill Layby ongoing, Clerk to seek update • VAT reclaim has been submitted • Clerk to respond to GAPTC re. Call for Resolutions if not done so • Cllr Thurnham has made excellent catering arrangements for the following Annual Assembly. The Chair expressed the PC's thanks to her. 	<p>CM/NP</p> <p>All PC DP</p> <p>CM</p> <p>CM</p>
6	Finance Cheques signed; Clerk expenses (Stationery & stamps) £13.09 GAPTC membership 2017 £72.91 VAT reclaim – VAT126 has been submitted £232.59	
7	Planning issues - update Resolved to submit 'No Comment' to application at Five Acre Farm. Tree work at National Star College – submit 'No comment' Tree work at Salterley Grange – submit 'No comment'	<p>CM</p> <p>CM</p> <p>CM</p>
8	Highways & Road Safety Issues - Report from Cllr McGaw Cllr McGaw circulated an updated Highways Action list that is ongoing with Danny Taylor. Following comments noted: Drain cover on A436 near Air Balloon repaired Blocked drains at Hartley farm still require clearing (grips are not the problem, it is mud in drains) Vegetation cut-back required at Hartley Lane junction on Leckhampton Hill Road (left turn visibility)	

	<p>Flooding on bends at Salterley. Requires drain clearing. Flooding noted 16 and 17 May. It was agreed that following to be added: a) the issue that many vehicles travelling in Gloucester direction on A436 are taking wrong exit from Seven Springs roundabout onto A435 (Cirencester) and using Ian & Mary Howard's farmyard to turn in. Signage to Gloucester/Cirencester is unclear and misleading and needs improving. b) Seven Springs roundabout approach from south on A435, requires road markings to clarify left turn filter for Gloucester and straight ahead/right turn for Cheltenham/Oxford. c) an issue on Crickley Hill/Air Balloon roundabout with vehicles intending to continue on A417 are exiting onto A436 and then turning in the Golf Club entrance. PC felt that current signage is clear and adequate and therefore no apparent solution</p> <p>Suggested photographs of the problems a) and b) at Seven Springs would help. Cllr Thurnham to undertake.</p> <p>PC felt that safety and smartness of Parish should be given more attention. Encourage verge mowing through Highways report</p>	<i>JT</i>
9	<p>To consider, approve and sign the Annual Governance Statement</p> <p>It was resolved to approve and sign the Annual Governance Statement.</p>	
10	<p>To consider, approve and sign the Accounting Statement</p> <p>It was resolved to approve and sign the Accounting Statement.</p>	
11	<p>To review the Internal Auditor's Report</p> <p>The Council noted the Internal Auditor's report. Thanks were expressed to Cllr. Marshall for sourcing the Auditor. Noted that the IA had enquired about the date of the last asset evaluation. Believed to be mid-2016 but Cllr Marshall to check</p>	<i>JM</i>
12	<p>To consider correspondence from Mr. Elwes (Board of Governors – Coberley C of E Primary School) & determine response.</p> <p>The Council agreed to give permission for school signage on bus shelter but that school should pursue necessary advertising consent from CDC. PC to approve design/installation of signage. PC approved the letter that Cllr McGaw had drafted and circulated in response to Mr. Elwes. Clerk to send</p>	<i>CM</i>
13	<p>To consider participation in 'Battle's Over - A Nation's Tribute & WWI Beacons of Light' on Sunday 11th November 2018</p> <p>It was resolved to take part & Cllr. Powell offered to host the event. It was agreed that the Parish Council would use similar arrangements to the Queen's 90th Birthday celebrations. Would not seek to make any profit for PC but any charges would be geared to break even</p>	
14	<p>To report on South Cotswold Cluster Group meeting held on 25th April at Southrop Village Hall.</p> <p>Cllr McGaw and the Clerk to the Parish Council had attended the meeting. Cllr McGaw reported that attendance was poor. The Transparency Fund was discussed & Clerk will seek funding for the necessary updating of the website.</p>	<i>CM</i>
15	<p>To discuss addition of Clerk as signatory</p> <p>It was resolved that the Clerk would be added as signatory. Cllr McGaw would make the necessary arrangements with the bank.</p>	<i>DM</i>
16	<p>To consider advice regarding a new affordable housing survey.</p> <p>It was resolved that Martin Hutchings would be invited to the meeting in July to discuss</p>	<i>CM</i>
17	<p>Confirm meeting dates for the coming year</p> <p>It was agreed that possible meeting dates would be circulated at a later date to confirm attendance by all.</p>	

PLEASE NOTE THAT THE HIGHWAYS ACTION LIST REFERRED TO AT ITEM 8 CAN BE VIEWED ON THE PARISH WEB SITE OR BY REQUESTING FROM THE CLERK TO THE COUNCIL ON INFO@COBERLEYPARISH.CO.UK