

Coberley Parish Council

Minutes of Parish Council meeting 22nd March 2017

Prior to the opening of the meeting Nigel Rowley stated that there has been a problem with drones being flown in an intimidating fashion at Crickley Hill. He has notified the Police but as the land is privately owned, complaints need to be directed to the landowners ie National Trust & Gloucestershire Wildlife Trust. He requested that the Parish Council contact the National Trust and the Gloucestershire Wildlife Trust expressing residents' concerns.

Action: Clerk

	<p>Present: Cllr D McGaw, Cllr H Piggott & Cllr D Powell</p> <p>Also present: Nigel Rowley</p>	
1	<p>Declarations of Interests in item on the Agenda Cllr McGaw declared an interest in the tree work to take place at Salterley Grange & Cllr Powell declared an interest in the Hartley Lane site.</p>	
2	<p>Apologies Cllr J Marshall, Cllr J Thurnham, Cllr N Parsons & Cllr P Hodgkinson</p>	
3	<p>Approval of Minutes of meetings held on 1st December 2016, 19th January 2017 & 8th March 2017 1st December 2017 Minute 7- Cllr Powell requested that the Council seeks clarification from Cllr Parsons with regard to his observation that all 21 appeal cases relating to AONB/Green Belt in the report provided by the Planning Inspectorate, were dismissed, and the seemingly contradictory comment by the CDC Planning Officer relating to the overall statistics, stating that over 50% of appeals were successful. Resolved to approve the minutes 19th January 2017 - Resolved to approve the minutes 8th March 2017- Resolved to approve the minutes</p>	Clerk
4	<p>Actions arising from minutes of previous meetings Cllr McGaw identified that the contract for the Clerk needs to be finalised. He also requested an update on the Local Plan Focussed Changes Consultation from Cllr Parsons (including clarification as to why traveller sites in the AONB were excluded and comments on the parish council's submission against the Draft 19 Consultation with regard to soundness). Photographs of the Hartley Lane site taken at a time when vegetation is minimal are to be forwarded to Cllr McGaw An update is requested from Cllr Parsons following his review of trading licences granted at the Chatcombe Hill lay-by</p>	Clerk All DM NP
5	<p>Finance Cheques signed; Cosmic (transfer of domain name) £14.40 Clerk Pay £416.06 PATA Payroll Services £20.00 HMRC £60.60 Clerk expenses (£13.90 post meeting note, cheque destroyed as amount incorrect should be £13.09)</p> <p>VAT reclaim can continue now that all cheques have been issued.</p>	Clerk
6	<p>To consider Call for Resolutions to go to GAPTC AGM It was resolved that the Parish Council have nothing that they wish to put forward at the AGM, Clerk will respond if necessary.</p>	Clerk
7	<p>Planning Issues Update 17/00924/TPO (Tree work at Salterley Grange) – Cllr McGaw didn't vote on the issue, it was resolved that 'no comment' would be submitted to CDC</p>	

	<p>17/00323/OUT (Ullenwood Court) – Comments had been submitted previously to CDC and circulated to Parishioners</p> <p>17/00895/FUL (5 Acre Farm) – It was resolved that ‘no comment’ would be submitted to CDC</p> <p>Arising from a concern expressed by a member of the local community over structures in the field adjacent to Greenway Lane, the Council discussed its concerns in general about development of green field sites with stables, other equestrian facilities and in some cases residential caravans. It was agreed that the Council should seek views from the Ward Councillor as to CDC policies and possible containment of such developments.</p>	
8	<p>Highways & Road Safety Issues</p> <p>Cllr McGaw has been in contact with Danny Taylor of Highways and addressed issues that are outstanding. The Status Report is attached to electronic circulation as an Addendum. (Notice board display: Copy of report can be obtained by request to coberleypc@gmail.com or viewed with minutes at http://www.coberleyparish.co.uk/catalogue.php?cat=944)</p>	
9	<p>Update on the Great Cotswold Clean Up</p> <p>It was resolved that as the main litter problems are on the A435 & A436 and Leckhampton Hill Rpod, it would be too dangerous for volunteers to be expected to operate there. Thanks were expressed to residents who offered to be involved and it was agreed that greater pressure will be put on the District Council to improve the roadsides.</p>	
10	<p>To consider provision of affordable housing in Coberley & determine Action Plan</p> <p>A survey had been completed in 2015 which identified the need for affordable housing in Coberley, consideration went to the preparation another survey as it is likely that more need can be demonstrated. Advice will be sought from Martin Hutchings of the GRRC</p>	<i>Clerk</i>
11	<p>To note correspondence from Lloyds Bank & decide on action</p> <p>The Clerk had previously contacted Lloyds as correspondence from them is addressed to a previous Clerk, to notify them of the name change. Their mistaken response was a form requesting a change/addition of signatory. Cllr McGaw stated that if this was the only way to get correspondence addressed correctly it could be a possibility & asked the Clerk to find out the implications of the Clerk being a signatory as this had not happened previously.</p>	<i>Clerk</i>
12	<p>To make arrangements for Annual Parish Council meeting & Annual Assembly</p> <p>Cllr Thurnham has offered to organise refreshments for the Annual Assembly</p>	<i>JT</i>
13	<p>To confirm membership of the GAPTC 2017/18 (£72.91 – next years’ budget)</p> <p>It was resolved to continue membership of the GAPTC and a cheque will be raised at a future meeting.</p>	
14	<p>To discuss Internal Audit arrangements</p> <p>Cllr Marshall had previously offered to make enquiries for a suitably qualified Internal Auditor. Cllr McGaw will seek an update. (Post-meeting note: Cllr Marshall has sourced an auditor and arrangements have been made for the internal audit to be carried out on 29 April. There will be no charge)</p>	<i>DM</i>
15	<p>To consider suggestions that the PC might bid for under the Rural Grant Programme.</p> <p>It was agreed that there is nothing currently identified as something the Parish Council is in a position to bid for.</p>	
16	<p>Confirm meeting dates.</p> <p>Resolved that the Annual Parish meeting will take place on the 17th May at 6pm followed by the Annual Assembly at 7.30pm – note change of time from 5.30pm.</p>	