

Coberley Parish Council

Minutes of Parish Council meeting 19th January 2017

	<p>Present: Cllr D McGaw, Cllr H Piggott, Cllr D Powell, Cllr J Marshall & Cllr J Thurnham</p> <p>Also present: Cllr P Hodgkinson (GCC) & Cllr N Parsons (CDC)</p>	
	<p><i>Cllr Hodgkinson stated that the Local Highways Division of the County Council have an earmarked fund for each Councillor to assist with small works associated with highways ie signage, road markings & patching. He invited applications to be made via himself.</i></p> <p><i>It was resolved to bring item 9 forward on the Agenda as Cllr Hodgkinson had to leave the meeting at 8pm</i></p>	
1	<p>Apologies: None</p>	
2	<p>Declarations of interests: Cllr Powell declared an interest in the traveller site at Hartley Lane.</p>	
3	<p>Introduction & welcome to Claire Mann as new Clerk to the Council Cllr McGaw introduced Claire to members, her employment commenced on the 1st January. Cllrs McGaw & Marshall will review an Employment Contract with guidance from the NALC model contract.</p> <p>Whereas the Council address for Lloyds Bank purposes has now been changed to Claire's address, forms still need to be completed to include Claire's name on the account for administration purposes. Cllr Marshall will assist the Chair in resolving these requirements.</p>	<p>DM & JM</p> <p>DM & JM</p>
4	<p>Approval of Minutes of meeting held on 1st December 2016. Following discussion it was agreed that the Minutes would be approved at the next meeting to include amendments requested, namely: Reference to Cllr Parsons update on outcome of appeals nationally on traveller sites in AONBs; Cllr Hodgkinson's update on the A417 Missing Link to include timescales; .</p> <p>Cllr McGaw asked Cllr Parsons about the Planned Focussed Changes to the Cotswold District Local Plan 2011-2031 and stated that there was no mention of Traveller Sites within AONB, Cllr Parsons will investigate, but advised that this would have been excluded as the case made would have been considered sound by the Forward Planning Team.</p> <p>Cllr McGaw will send Cllr Parsons the PC's submission made against the Draft 19 Consultation.</p>	<p>NP</p> <p>DM</p>
Item 9 brought forwards		
9	<p>Highways & Road Safety Issues Cllr McGaw produced a report of issues requiring resolution;</p> <ul style="list-style-type: none"> • <u>Northbound Carriageway of Leckhampton Hill Road</u> - Potholes consistently reappear as repairs are insufficient. Cllr Hodgkinson will review the situation & suggested that reports are made by telephone to 08000 514514 or online as it will then become a logged issue with a reference number. • <u>Signage Cleaning/replacement</u> – Some signs have been cleaned but the reflectors beside South House on A436 require urgent attention, as does the 'Gate' sign at the west end of Hartley Lane. • <u>Drain Covers A436 between Oxford Cottages & Seven Springs</u> – One has been inset to the verge but others still need to be done. Danny Taylor will speak to Richard Gray to progress. Cllr Piggott stated that drain cover east of Air Balloon roundabout on A436 is broken – cones round it for a month already. Cllr Hodgkinson to follow up. • <u>Farm Vehicle Sign on A435 north of Upper Coberley/Hilcot left hand junction</u> – Is required, the current junction sign is not noticeable, it is needed before the bend. Cllr Powell stated that consideration must be given to lines of sight for both smaller vehicles & farm machinery when placing a new sign. • <u>Flooding on A435</u> – Nothing has been done to date. • <u>Sinking Road at Upper Coberley</u> – has been addressed. • <u>Ullenwood Manor Road</u> – As part of the Cotswold Way, a National Trail Footpath, measures must be taken to slow traffic. This is frequently used by pedestrians, horse-riders and wheelchair users. Specific Cotswold Way signage has been suggested by the PC for both this road and the relevant section of Hartley Lane. • <u>Footpath on A435 from Seven Springs to Charlton Kings is overgrown</u> – Pursued with Danny Taylor because pedestrians have been sighted in the road as footpath is un-passable. Cllr Hodgkinson to follow up 	

	<ul style="list-style-type: none"> • <u>Lines on A435 south of Seven Springs</u> – A site visit suggested that the lines are not considered to be ineffective. • <u>Road Surface of A436 by Oxford Cottages</u> – This is an issue that needs to be addressed. • <u>Gullies at Hartley Farm</u> – are blocked and need to be cleared • <u>Verges along Hartley Lane</u> – Since road has been re-surfaced the verges require attention. <p>Cllr Hodgkinson will make enquiries into the matters brought to his attention and requested that Cllr McGaw send him the updated report of parish issues.</p> <p style="text-align: right;"><i>Cllr Hodgkinson left the meeting</i></p>	<i>PH & DM</i>
5	<p>Actions arising from last meeting (1st December) Cllrs McGaw & Piggott have closed the TSB account.</p>	
6	<p>Finance Cheques signed: GAPTC training course for Cllr Marshall (Understanding Planning) £95.00 Clerk Pay (V Spires – departing Clerk 01/12/2016-31/12/2016) £205.70 Review of accounts & Agree Budget 2017/18 & Precept Demand The accounts were reviewed by members with no concerns. It was discussed that anticipated future expenditure could include Neighbourhood Planning & Centenary Commemoration of the end of WW1 in 2018. Cllr Parsons informed the Council that CDC is proposing to establish a fund in the 2017/18 Budget to assist Parish Councils in acquiring defibrillators. He stated that if interested the Parish Council should plan on paying in the region of £500 to enable match funding by CDC. Following discussion, it was agreed that a defibrillator would be of enormous benefit to the Parish and therefore resolved to raise the precept to £5500.00 to cover the cost.</p>	
7	<p>To consider email from GAPTC regarding concerns of Coberley Parish Council to be put to the Deputy Crime Commissioner It was agreed that Road Safety Issues are of paramount concern in the Parish and that Rural crime is increasing. Cllr McGaw agreed to attend the meeting or events that will be held in the spring/summer to provide an update to the Council. A report outlining concerns will be forwarded to the GAPTC before the end of February to be considered by the Deputy Crime Commissioner.</p>	<i>DM/Clerk</i>
8	<p>Planning Issues 16/05278/FUL – The Council agreed to submit ‘no comment’ to the application 16/05279/LBC – The Council agreed to submit ‘no comment’ to the application Cllr Thurnham had attended a meeting facilitated by the Gloucestershire Rural Communities Council for parish & town councils in the south Cotswolds. The meeting covered various issues relevant to Rural Parish Councils but particularly significant to Coberley Parish were;</p> <ul style="list-style-type: none"> • The Parish Council needs to petition early for S106 funds for larger developments. There is a CIL (Community Infrastructure Levy) tax per square metre on all new build and house extensions where the area exceeds 100 square metres. CDC planning department sets the CIL tax amount. This is for smaller developments and individual houses and extensions rather than the larger developments which section 106 applies to. Parish councils can apply for projects from this fund which need to be part of their Neighbourhood/Parish plan. CIL tax is primarily for local infrastructure. • That a Parish Plan/Neighbourhood Plan will need to be adopted after the Local Plan has been agreed. • The outcome of the meeting was that there would be a forum website set up where local Parish Councils could share information to save time and resources as often we have similar issues. 	<i>Clerk</i>
	Item 9 discussed earlier	
10	<p>A436 Lay-by (Chatcombe Hill) The Travellers have now moved from the lay-by. Councillors have noted that no vehicles are normally left overnight by the usual vendors who operate from the lay-by. Concerns have been raised over licences required by vendors, Cllr Parsons agreed to review licences that have been issued & those that may be required as these issues are outside the remit of the Parish Council.</p>	<i>NP</i>
11	<p>Sundial Repair Work The Clerk has contacted Robin Paul Memorials who previously quoted to do the repairs but has received no response. Col. Mike Bennett has also been contacted from the War Memorials Trust & he will investigate.</p>	<i>Clerk to follow up</i>
12	<p>Parish Website Domain This had previously been registered as a Private Individual. It is necessary to register as an Organisation. Clerk is in touch with Rob French of Cosmic (IT/Website Development) to resolve the issue.</p>	<i>Clerk</i>
13	<p>Confirm meeting dates through to Annual Assembly Next meeting 22nd March Annual Parish Council meeting 17th May at 5.30pm followed by Annual Assembly at 7.30pm – Note change of previously agreed date.</p>	

