

Coberley Parish Council

Minutes of Parish Council meeting 14th September 2016

	Questions and comments from the floor not listed on the agenda:	Action
	<p>matters raised: No members of the parish were present but following on from a parishioners enquiries, details of Street trader licences for the snack bus and wood seller stands in the Chatcombe pitch layby are to be followed up and reported on at the next meeting.</p>	<i>Clerk to follow up licence info</i>
1	<p>Apologies: All Parish Councillors present. Cllr N Parsons and Cllr P Hodgkinson sent apologies</p>	
2	<p>Welcome to new Councillor – Jo Marshall. Jo was welcomed to the council and the necessary paperwork was completed.</p>	
3	<p>Declaration of Interests: Dan Powell declared an interest in any discussion regarding the Traveller site.</p>	
4	<p>Approval of Minutes from last meetings The minutes from the last meetings on July 2016 were approved, agreed and signed</p>	
5	<p>Action arising from above minutes:</p> <ul style="list-style-type: none"> • Speed survey on Ullenwood Manor Road – this is ongoing and discussion is in place with Gloucestershire Highways, Councillor Paul Hodgkinson and the Parish Council • Litter Bins – The litter bin opposite the Old Post Office in Coberley Village has now been added to the Ubico round and will be emptied regularly. • Cllr Parsons advised by email that any new bins would need to be purchased wholly by the Parish Council. It was agreed to not purchase any new bins at this time. • A new Internal Auditor will be required as Jo Marshall is now a Parish Councillor. Jo Marshall kindly offered to find a replacement for approval at a future meeting. • It was agreed that all Councillors will monitor the area for excessive ragwort and report as necessary. 	<p><i>Ongoing</i></p> <p><i>Jo M to find new auditor. All to monitor ragwort</i></p>
6	<p>Village Fete It was noted that the Coberley Village Fete and inaugural Produce Show had been a great success and well-attended, partly due to the good weather. The Parish Council expressed its congratulations and thanks to all those who have dedicated the effort and enthusiasm to organising and running these important community events over the years.</p>	
7	<p>Finance update – Cheques signed: Clerk pay £526.80 PATA Payroll £12.50 HMRC £40.00 K Allen (Notice board repair) –£480.00 Coberley School donation (Use of School Hall) - £90.00 Kingfisher Direct (4 lidded grit bins – final phase of upgrade) - £391.15 Cosmic Project (Web site) - £114.00 Accounts – reviewed and agreed. It was noted that Coberley School donation and other subscriptions should be shown as a separate entry in the finance spreadsheet. The Clerk will scan and send all the relevant info to the Chair for inclusion in the Transparency Code part of the website for the financial year 2015/16.</p>	<i>Action Clerk</i>
8	<p>Needlehole A reply from Electoral Services at CDC for the request to move Needlehole into Coberley Parish has been received and it was noted that a review of parish boundaries, including this change would not come into effect in time for the 2019 elections.</p>	
9	<p>Planning issues update 16/02140/FUL Hartley Lane Traveller site – this has now been approved. There are currently no outstanding planning applications for the Parish</p>	

10	<p>Highways and Road Safety issues: Updates as appropriate</p> <p>The Chair is still pushing for a meeting with the new Highways Manager for the area, Danny Taylor.</p> <p>Sign clearing/cleaning and vegetation overgrowth still pose a problem in the area.</p> <p>All Councillors to review the list of outstanding issues and comment to the Chair as soon as possible in order that it may be submitted to Danny Taylor and Paul Hodgkinson.</p>	<p><i>DM to ask Cllr Hodgkinson</i> <i>DM to arrange meeting with Danny Taylor asap</i></p>
11	<p>Upgrade winter grit bins – final phase.</p> <p>Final 4 grit bins have now been purchased and are ready for installing. It was agreed that the Chair will send out an email when ready to install and ask for assistance from any Councillors (or partners) who are available.</p>	<p><i>DM to arrange.</i></p>
12	<p>Sun Dial memorial update - work still outstanding</p> <p>No work yet started. Clerk to contact Col Mike Bennett who introduced Robin Paul to assist in progressing.</p>	<p><i>Clerk to follow up</i></p>
13	<p>Notice boards</p> <p>The two noticeboards have now been refurbished to a high quality and thanks was given to Keith Allen for his work. Cheque to be sent to KA immediately.</p>	
14	<p>Request for other litter bins in Parish</p> <p>This was discussed in item 5 above.</p>	
15	<p>Local Plan and Neighbourhood Plan</p> <p>After discussion it was agreed to put this on hold until publication of the definitive Local Plan. Agreed to remove from future agendas</p>	
16	<p>GAPTC request for information re: Planning and Local Plan</p> <p>It was agreed that the Clerk will advise GAPTC of the following points:</p> <ul style="list-style-type: none"> • Planning outcomes are not always advised to the Parish Council • The Parish Council are unable to see how they are useful in the application process when their comments and submissions are frequently disregarded. 	<p><i>Clerk to send out to PC before submission.</i></p>
16	<p>Agree dates for forthcoming year</p> <p>It was agreed to hold meetings on:</p> <p>1st December 2016 (please note this is a change of previous date)</p> <p>19th January 2017</p> <p>22nd March 2017</p> <p>Annual Parish Meeting – 24th May 5.30pm followed by Annual Assembly at 7.30pm</p>	
	<p>The meeting closed at 8.52pm</p>	