

# Coberley Parish Council

## Minutes of ANNUAL Parish Council meeting 19<sup>th</sup> May 2016

	<b>Questions and comments from the floor not listed on the agenda:</b>	<i>Action</i>
	<p>matters raised: A parishioner requested an additional litter bin in the Seven Springs layby, next to the snack van. Clerk also to check whether there is a litter bin in the larger layby on the opposite side of Seven Springs roundabout (Chatcombe Hill) and to arrange with Cllr Nick Parsons to install bins.</p>	<p><i>Clerk to check for litter bins and to follow up</i></p>
1	<p><b>Apologies:</b> All present. (Cllr N Parson and Cllr P Hodgkinson arriving for Annual Assembly)</p>	
2	<p><b>Approval of Minutes from last meetings</b> Minutes from 10<sup>th</sup> March were agreed by the Council and signed by the Chair.</p>	
3	<p><b>Action arising from above minutes:</b></p> <ul style="list-style-type: none"> <li>• Boundary Changes –Boundary map provided by Cllr Parsons showing the revised boundary section only. It is hoped that a map can be obtained from the Council showing the full current parish boundary.</li> <li>• TSB account. Signatures now changed on this account. Interest rate is very small. It was agreed to close this account and move the funds to the Lloyds Bank account.</li> <li>• Traveller sites – no more to report as yet regarding CDC’s search for appropriate sites.</li> <li>• Frequent flooding on A435 by Slacks Barn Farm and the area towards Cowley - Sinking road at Upper Coberley – Highways and GCC are actioning these and are in communication with the adjacent houseowner regarding the sinking road.</li> <li>• Some trees/hedges have been cut back in Upper Coberley but another houseowner is concerned about the altered view this brings for them. Jo Thurnham to ask houseowner what action they would like taken.</li> <li>• Neighbourhood Plan – it was agreed to wait until the next public consultation of the Local Plan before pursuing this any further.</li> </ul>	<p><i>Clerk to follow up closure instructions</i></p> <p><i>Clerk to follow up Jo T to follow up with householder</i></p>
4.	<p><b>Declaration of Interests:</b> Duncan declared an interest in Gigaclear at Salterley Grange discussion Dan declared an interest in any discussion regarding the Traveller site.</p>	
5	<p><b>Election of Chair and Vice Chair</b></p> <ul style="list-style-type: none"> <li>• Dan proposed – Hugh seconded Duncan McGaw as Chairman. DM accepted position</li> <li>• Duncan proposed- Hugh seconded Dan Powell as Vice Chair. DP accepted position</li> </ul>	
6	<p><b>Co-option of new councillor</b> To date only one person has shown interest in applying for the vacant position. <b>It was agreed to review applications received by the deadline 20 May and to decide by vote at the next meeting in July.</b> <b>Note: since the meeting, another application has been received.</b></p>	
7	<p><b>CDC plot of land – North Terrace</b> Following the surrender of the licence by the late Alan Wilson, Paul Webber has tidied the garden up and is hoping to take on the licence from CDC. It was noted that there are other allotments available in the village.</p>	<p><i>Clerk to liaise with CDC and Paul Webber.</i></p>
8	<p><b>Boundary Changes – update</b> As previously noted in 3 above, confirmation has now been received that the boundary in the SW of the parish has changed and it is hoped that the Parish Council can get a new full boundary map.</p>	
9	<p><b>Agree Internal Auditor for 2016/17.</b> This item is moved to the next meeting.</p>	<p><i>Approve at next meeting.</i></p>
10	<p><b>Finance</b></p> <p>a Cheque payments approved are:</p>	

	<p>M Beard (Repair of Telephone Box) - £165  GAPTC membership £75.84  Jo Thurnham (Expenses Beacon Event) - £64.41  Dan Powell (Expenses Beacon Event) £50.00  Hartley Farm (Insurance Beacon Event) £52.10</p> <p>b Clerk pay £509.20  Insurance (Came &amp; Co) premium – await updated quote £365.89</p> <p>c The accounts were approved.  Note: Still to be claimed by Clerk – cost of Temporary Event Licence from CDC</p>	
11	<p><b>GigaClear and Salterley Grange update</b>  Salterley Grange has put a bid for funding in to CDC based on a Gigaclear quote for a commercial project. However, from subsequent discussions with Fastershire, it is hoped that Salterley Grange will be included in lot 3 of the roll out. It was noted that this work would not be carried out until 2017/18 but there would be no cost to residents in this scenario. At present there is no further action to report.</p>	
12	<p><b>Approval for service for mower and strimmer</b>  It was agreed to ask David Carlton to get a quote before servicing for approval by email by the Parish Councillors. Post-meeting note: Mower service to be deferred after discussion with David Carlton. Hugh has kindly arranged for NSC Maintenance Dept to check over the strimmer.</p>	<i>Clerk to arrange with D Carlton</i>
13	<p><b>Queens Birthday beacon – update and thanks</b>  Thanks were given to Dan Powell and family for hosting the Beacon on 21<sup>st</sup> April. The event was well supported by the community and it was agreed to consider future such parish events which provide an excellent opportunity to bring together the scattered community.</p>	
14	<p><b>Risk Assessment – finalise and agree</b>  The risk assessment document was reviewed and approved. It was agreed to post this on the website to encourage more views. It was agreed to review this periodically.</p>	<i>DM to post on website</i>
15	<p><b>Environmental Budget – Woodland Trust bin.</b>  After comment from the Woodland Trust about the location of the new litter bin and frequency of emptying, it was agreed to contact CDC for confirmation of the best location on publicly-owned land, to enable the bin to be emptied. It was agreed that Hugh Piggott will take this matter up and follow up with CDC and the Woodland Trust and report at the next meeting.</p>	<i>Hugh Piggott to liaise with Glos Highways and Woodland Trust</i>
16	<p><b>Notice board refurbishment.</b> A quote for £490 has been received from K Allen to refurbish the village and Ullenwood noticeboards. This work was approved.</p>	<i>Clerk to place order</i>
17	<p><b>Planning Applications:</b>  16/01660/FUL Springwell Barn – it was agreed that no comment would be submitted by the Parish Council.</p>	<i>Clerk to submit no comment</i>
18	<p><b>Highways</b>  Duncan and Hugh are arranging a meeting with the new Glos Highways Local Area Manager - Mr Danny Taylor. Due to his heavy workload in the short term, this will not be before end June/July.</p>	<i>DM &amp; HP to meet with DJ</i>
19	<p><b>Repair of Sundial</b>  No repair work has been carried out yet and it was agreed for the Clerk to follow up</p>	<i>Clerk to follow up</i>
20	<p><b>Annual Assembly preparations –</b> Thanks were given to Jo Thurnham and her husband for preparing the Assembly refreshments.</p>	
21	<p><b>Dates for next meetings:</b>  7<sup>th</sup> July (Post Meeting: This date has now been changed to <b>Tuesday 5<sup>th</sup> July</b> ). Decision on dates for full year deferred to July meeting due to shortage of time.</p>	
	<p><b>The meeting closed at 7.30pm</b></p>	