

# Coberley Parish Council

## Minutes Parish Council meeting 14<sup>th</sup> January 2016

	Questions and comments from the floor not listed on the agenda: matters raised: 2 members of the Parish present. The issue with possible blocked drainage and flooding in Upper Coberley was discussed. It was noted that the resident whose property is affected (Mrs Pick) is in consultation with Glos Highways. A report is awaited following the recent site visit by Highways/Amey. Cllr Nick Parsons suggested contacting Laurence King who is the chief engineer from West Oxon District Council working in conjunction with Cotswold District Council if more help is required. It was noted that Glos CC has responsibility for the integrity of the public roads and in this case it appears that the road is failing and is causing or will cause damage to Mrs Pick's property. Therefore, this would be a private matter between Mrs Pick and the GCC. It should be brought to the attention of the Head of Legal Services at the CC who can then take a view on the CC's obligations/liabilities and advise the Highways Dept/Contractor accordingly.	Action
1	<b>Apologies:</b> Apologies received from Sarah Webster	
2.	<b>Declaration of Interests:</b> Dan Powell declared an interest as adjoining land owner to the Traveller Site in Hartley Lane.	
3	<b>Approval of Minutes from last meetings</b> Minutes from November were agreed and signed by the Chair.	
4	<b>Action arising from above minutes:</b> <ul style="list-style-type: none"> <li>Korinn Farm. Dan Powell has been advised by Mr Beynon (neighbour) that the noise has significantly reduced with a new generator and it no longer poses a problem.</li> <li>Mr Townsend has forwarded the letter he received from CDC regarding the planning application for his proposed barn conversion at Ullenwood Park Farm. It was agreed to write to Mr Townsend explaining that the letter from CDC details the additional information which would be required if he wished to continue with the application but from their first look CDC could be quite sure any application would constitute a new build rather than a conversion and would quite likely be declined.</li> <li>Land between Coberley Court and Ham Mead which Cotswold Wardens have offered to tidy up – This land is owned by Mrs J Codner and they are awaiting the confirmation documentation. They do not want this area cleared.</li> <li>Boundary Changes – it was agreed to contact Nigel Adams at CDC to ask for a new Boundary map showing the new boundary for our parish.</li> <li>Salad Bowl – The Chair has been in discussion with the Environmental Health Department at CDC regarding the state of this piece of land. Cllr Nick Parsons advised that if a car is kept in a field (with no dwelling) for more than 28 days it is an offence and the owner can be prosecuted. It was agreed to ask neighbouring properties to keep a log of nuisances.</li> <li>Frequent flooding on A435 by Slacks Barn Farm and the area towards Cowley have been reported several times to Glos Highways who have reported to Amey. It was agreed that a summary of problems should be sent to Glos Highways again with the hope of getting some timescales for repairs and maintenance.</li> </ul>	<p><i>Clerk to draft response to Mr Townsend</i></p> <p><i>Dan Powell to speak to Cots Wardens (D Carlton)</i></p> <p><i>Clerk to follow up</i></p> <p><i>Duncan to follow up</i></p> <p><i>Duncan to follow up</i></p>
5	<b>Finance</b> <ul style="list-style-type: none"> <li>Cheques agreed and signed: £10.60 Pata Payroll £537.68 Clerk Pay £780 Evan Jones (£320 +£460) £114 Cosmic Web hosting</li> </ul>	

	<p>It was noted that £345 refund has been received for the 50% winter resilience funding.</p> <ul style="list-style-type: none"> <li>There was discussion regarding the budget for the next financial year and the precept. It was agreed to raise the precept to £5000. This is in order to help towards the cost of professional services which will be required to help the drawing up of a Neighbourhood Plan.</li> <li>The forms for the C&amp;G (now TSB) building Society account were signed. It was agreed to check interest rate differences between TSB and Lloyds accounts</li> </ul>	<p><i>Clerk to follow up</i></p> <p><i>Clerk to follow up</i></p>
6	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>New details for the planning application <a href="#">15/04432/FUL</a> at The Traveller Site in Hartley Lane have been received. Although it was agreed that there is nothing more to add to this it was decided to respond to the consultation stating that the Parish Council stands by its previous objection and comments which have been submitted.</li> <li>Local Plan – the Parish Council has made its submission to the latest consultation and there is no more action at this time.</li> <li>Westbury Barn <a href="#">15/04917/FUL</a> – it was noted that the Parish Council had submitted comments on this application</li> </ul>	<p><i>Clerk &amp; Chair to submit comment</i></p>
7	<p><b>Highways</b></p> <ul style="list-style-type: none"> <li>It was noted that there are two sunken drains on the A436 by Oxford Cottages and one further towards the roundabout. It was agreed to add this to the report for Glos Highways.(Richard Gray).</li> </ul> <p>Note: If traffic controls are put in place to effect repairs, Dan Powell could use the time to undertake hedge trimming.</p> <ul style="list-style-type: none"> <li>Speeding in Upper Coberley was discussed and it was noted that the road though this area is currently national speed limit (60mph). It was agreed that private landowners may, subject to the necessary approvals from relevant authorities, erect signage on their own property asking motorists to drive carefully. Duncan advised residents that there are initiatives which they can employ set out in a Community Approach to Road Safety ‘toolkit’ issued by GRCC with support from the Police and RoadSafety Partnership. Details are available on their website (<a href="http://GRCC.org.uk">GRCC.org.uk</a>). Duncan offered to send any relevant information to Mrs Pick and other interested residents.</li> </ul>	<p><i>Duncan to add to Highways list</i></p> <p><i>Duncan to send speeding info to residents</i></p>
8	<p><b>WW1 memorial – update</b></p> <p>Robin Paul memorials have agreed to undertake this work and hope to start in March - April</p>	
9	<p><b>Queen’s 90<sup>th</sup> Birthday Celebration Beacons</b></p> <p>Discussion took place and it was agreed that an email should be sent out asking for people to show support for any ideas by responding to the email. It can then be agreed whether to continue to develop any ideas. Dan Powell agreed that he may be able to find a location suitable for a beacon.</p>	<p><i>Clerk to send email to residents</i></p>
10	<p><b>Risk Assessment</b></p> <p>The risk assessment document was reviewed and it was agreed to sign this off at the next meeting once the Parish Councillors have reviewed the amendments made. It was agreed to review this annually or twice a year if changes are made.</p>	<p><i>Move to next meeting for agreement</i></p>
11	<p><b>Asset Register.</b></p> <p>It was noted that the Land Registry showed the Parish Council does not own any land. The ownership of the village green is unknown and is being investigated</p> <p>The assets register has been updated with purchase prices and dates where possible. It was agreed to include replacement value before the next meeting so this can be agreed.</p>	<p><i>Clerk to complete</i> <i>Move to next meeting for agreement</i></p>
12	<p><b>Neighbourhood Plan</b></p> <p>A meeting is being held with Evans Jones on Friday 22<sup>nd</sup> Jan at the National Star College. It was agreed that all Parish Councillors will make a note of any ideas and questions for this meeting regarding the requirements of the Neighbourhood Plan. It was noted that Lechlade already has a Plan and Councillors were invited to look at this. <a href="http://www.lechladeonthames.co.uk/neighbourhood-plan-2/">http://www.lechladeonthames.co.uk/neighbourhood-plan-2/</a></p>	<p><i>All to attend meeting - 22<sup>nd</sup> Jan</i></p>
13	<p><b>Fastershire/Gigaclear Rollout</b></p> <p>Work is still under way and it was noted that the service will be available to 356</p>	

	properties but so far only 76 orders were received showing a sign up of 21%. It was also noted that Salterley Grange, which the Gigaclear service is not available to yet, has shown a sign up of 60% in order to encourage Gigaclear to invest.	
14	<b>Environmental Services Budget</b> It was noted that each District Councillor has a £2000 budget per ward (1 <sup>st</sup> April – 31 <sup>st</sup> March) to be spent. It was agreed to put in a bid for a new dog litter bin and a rubbish bin at the car park which the Woodland Trust has created at the Cowley crossroads and a litter bin in the layby past the Seven Springs Inn on the A436 where there is always a lot of litter. It was agreed to send details of these locations to Cllr Nick Parsons as soon as possible. There is also a fund for Youth Activities which is for youths aged 11-18.	<i>Clerk to contact Cllr Parsons</i>
14	<b>Next meeting – confirmed at 10<sup>th</sup> March 2016 at 7.30pm</b>	
	<b>Meeting concluded at 9.35pm</b>	