

# Coberley Parish Council

## Minutes Parish Council meeting 24<sup>th</sup> September 2015

	<b>Questions and comments from the floor not listed on the agenda:</b>	<i>Action</i>
	<p>matters raised:</p> <ul style="list-style-type: none"> <li>A parishioner queried the previous minutes regarding obtaining a quote for a rope fence around the village green. After discussion it was agreed not to pursue this matter. A quote for approx. £200 has been filed for this work if needed in the future.</li> </ul>	
1	<p><b>Apologies:</b> None – all present.</p>	
2.	<p><b>Declaration of Interests:</b> Dan Powell declared an interest as adjoining land owner to the Traveller Site in Hartley Lane.</p>	
3	<p><b>Approval of Minutes from last meetings</b> Minutes from 2<sup>nd</sup> July were agreed and signed by the Chair.</p>	
4	<p><b>Action arising from above minutes:</b></p> <ul style="list-style-type: none"> <li>It was noted that links to local companies and organisations are on the PC website and it was agreed to ask the Internal Auditor (Jo Marshall)'s husband if he would like to be listed on there with a link to his website.</li> <li>The Korinn Farm appeal has now been granted for a residential caravan. Dan Powell offered to follow up with Paul Beynon (neighbour to Korinn Farm) to discover if noise issues are now sorted.</li> <li>Discussion took place regarding the planning notification system from CDC and it was agreed to check whether the Clerk is notified of planning applications in Ullenwood/Seven Springs/Upper Coberley too. Also to ask that she be notified of any updates to applications and, in particular, decisions.</li> <li>It was agreed that the Clerk will download the latest version of the electoral roll to check whether the boundary changes (Cowley/Coberley) were undertaken. The contact at CDC for this is Nigel Adams.</li> <li>A letter has gone to parents from the Head teacher at Coberley School to remind parents about dropping children off safely. It appears the problems with speeding seem much better lately with no complaints from locals. It was agreed to monitor the situation.</li> </ul>	<p><i>Clerk to contact JM</i></p> <p><i>Dan to contact PB</i></p> <p><i>Clerk to check with CDC</i></p> <p><i>Clerk to download and send to Councillors</i></p>
5	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>Cheques agreed and signed: £12.60 Pata Payroll £537.68 Clerk Pay £288.00 – Evans Jones fee (inc VAT) for professional support with submission against planning application 15/02733/FUL £13.00 D McGaw expenses (spray paint for grit bin branding) Invoice for grit bins sent to R Gray for 50% funding as agreed Final precept payment now received</li> <li>Transparency Code for Smaller Parish Councils – it was agreed to adopt the Code. This means that financial information for each financial year will be published on the website to make it available for public view. This will include details of payments made over £100, end of year accounts, annual governance statements, internal audit report, list of councillors and their responsibilities and minutes, agenda and information from formal meetings. After discussion it was agreed that the Chair, Clerk, Hugh Piggott and Jo Thurnham will meet outside the meeting to undertake this work and understand editing of the website. As there are no subcommittees in the Parish Council it was agreed to make a statement on the website that responsibility for all aspects of the Parish Council are shared amongst all Councillors.</li> </ul>	<p><i>Clerk, Chair, HP and JT to meet.</i></p>
6	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>Five Acre Farm Pegglesworth <a href="#">15/03616/FUL</a> is the only current application and it</li> </ul>	<p><i>Clerk to submit no</i></p>

	<p>was agreed that the Parish Council will record no comment against this application.</p> <p>Dan Powell will draft a note from the PC to CDC regarding general policy of barns being built and then converted which is spoiling green agricultural areas.</p> <ul style="list-style-type: none"> <li>Traveller Site – Hartley Lane – the recent application has been withdrawn. It is understood that this was partially because the Case Officer recommendation to the Planning Committee was for refusal and because there has been a recent change in Government policy on traveller sites. It is understood that a revised application will be submitted. The deadline for re-application is 8<sup>th</sup> October.</li> </ul> <p>Discussion took place regarding alternative sites for Travellers and Nick Parsons (CDC) informed the Council that CDC, as part of the work on the new Local Plan, are undertaking work to pro-actively identify suitable sites, rather than wait for sites to be promoted by landowners. This will include land in public authority ownership.</p> <ul style="list-style-type: none"> <li>The Paddock – following a complaint to CDC regarding the Paddock, there are no enforcement issues at present. The landowner stripped the field of ragwort after a letter from the Parish Council.</li> <li>Ullenwood Court is now for sale with outline planning permission approved. It was noted that any Section 106 money for education should be allocated to Coberley School rather than Shurdington School</li> </ul>	<p><i>comment</i></p> <p><i>DP to write note</i></p> <p><i>PH to follow up with GCC</i></p>
7	<p><b>Highways</b></p> <p>There is concern regarding the Air Balloon missing link as this has now been delayed with the consultation and funding consideration not taking place until possibly 2021. Paul Hodgkinson will ask Glos Highways for an exact timetable and will ask for a clear statement to be made to Parish Councils involved.</p> <ul style="list-style-type: none"> <li>Winter Preparation - Grit bins have now been purchased and put in place awaiting delivery of winter grit.</li> <li>Signs on A435 are now cleared of vegetation – Paul Hodgkinson arranged this.</li> <li>Junction sign required for A435/Upper Coberley. This has a job number from Amey and is awaiting work</li> <li>Sinking Road at Upper Coberley has been advised and passed to Amey/Glos Highways</li> <li>Flooding issues on A435 in several places have been acknowledged to Paul Hodgkinson by Richard Gray at Glos Highways</li> <li>Ullenwood Manor Road street sign uprooted – awaiting reinstallation</li> <li>Salterley Grange junction signage – Glos Highways advise that this is a private road and not eligible. Duncan McGaw will follow up as a resident but the Parish Council are keen to support this matter. Dan Powell offered to lead this action.</li> </ul>	<p><i>PH to advise</i></p>
8	<p><b>WW1 memorial – update</b></p> <p>Pre-application form and photographic evidence of damage has been submitted. Awaiting further instruction</p>	
9	<p><b>Risk Assessment</b></p> <p>It was agreed to move this matter back. A specific detailed meeting will need to be held outside the ordinary meetings. Duncan McGaw and Hugh Piggott agreed to meet and bring the recommendations to the next meeting for approval.</p>	<p><i>DM &amp; HP to meet before next meeting</i></p>
10	<p><b>Asset Register –</b> it was agreed to liaise on the detailed values via email and approve at the next meeting</p>	<p><i>Move to next meeting</i></p>
11	<p><b>Neighbourhood Plan</b></p> <p>Last meeting the budget of £5000 was agreed to cover professional support in developing and creating a Plan. After discussion it was noted that the Housing Needs and Local Plan process/policy is being reviewed by Central Government, so some Parish Councils will wait until this is published before developing a Neighbourhood Plan. This, to avoid abortive work.</p> <p>However, it was agreed that initial work could start on the plan now as even a Plan which is in development begins to carry weight. It was agreed to hold a separate meeting with Evans Jones to start the process.</p>	<p><i>DM to contact Evan Jones and arrange a separate meeting with Councillors</i></p>
12	<p><b>Fastershire/Gigaclear Rollout</b></p> <p>The vast majority of Coberley will have access to very fast broadband internet, hopefully by Christmas 2015. Coberley Parish is the first area in Gloucestershire to get this. There is a presentation on 1<sup>st</sup> October which local residents have been invited to by post.</p>	
13	<p><b>Police &amp; Crime Commissioner meeting update</b></p>	

	Meeting was held on 9 <sup>th</sup> September which Duncan McGaw attended.- notes available from Clerk.	
14	<b>Next meeting – confirmed at 12<sup>th</sup> November at 7.30pm</b>	
	<b>Meeting concluded at 9.10pm</b>	