

# Coberley Parish Council

Minutes Parish Council meeting 2<sup>nd</sup> July 2015

	<b>Questions and comments from the floor not listed on the agenda:</b>	<i>Action</i>
	<p>matters raised:</p> <ul style="list-style-type: none"> <li>A parishioner and neighbour asked the Parish Council to consider objecting to planning application 15/02038 4 North Terrace on the grounds that this revised application will block light and view from his garden and lounge and make his property very dark. The previous application 14/04440/FUL (of which he was unfortunately unaware) had been approved in November 2014 without comment from parishioners or Parish Council. It was agreed to object to the extended 700mm which will further impede the neighbour's light/view. Comment date on the application is 7<sup>th</sup> July. It was agreed to inform Bromford Housing of the application as they own the neighbouring property.</li> </ul>	<p><i>DM to write objection</i></p> <p><i>Clerk to contact Bromford</i></p>
1	<p><b>Apologies:</b> Nick Parsons and Paul Hodgkinson were not present partly due to short notification of dates.</p>	
2.	<p><b>Declaration of Interests:</b> Dan Powell declared an interest as adjoining land owner to the Traveller Site in Hartley Lane and to Minotaur Barn application.</p>	
3	<p><b>Approval of Minutes from last meetings</b> Minutes from March were agreed and signed by the Chair.</p>	
4	<p><b>Action arising from above minutes:</b></p> <ul style="list-style-type: none"> <li>Quote for low fencing (posts and rope/chain) to be moved to next meeting. Dan Powell to obtain quotes in advance.</li> <li>Audit – donation to Charity in lieu of fee for internal auditor – decision deferred. Discussion took place regarding listing companies in the parish on the Coberley website and it was agreed to follow this up</li> <li>It was agreed to ask Nick Parsons to follow up and advise on information regarding the appeal at Korinn Farm, Cowley</li> </ul>	<p><i>Move to next mtg. DP to obtain quotes. Clerk to advise company</i></p> <p><i>Clerk to contact NP</i></p>
5	<p><b>Finance</b> Cheques agreed and signed: Jo Thurnham expenses for Annual Assembly = £39.92 Coberley School donation (in recognition of use of Hall for meetings) = £90 Citizen Advice Bureau = £100 Grit Bins (amount TBA) agreed a budget of £400 (after 50% Match-funding funding rebate from Glos Highways).</p>	
6	<p><b>Planning</b> Discussion took place regarding the current planning notification system at CDC as it was noted that planning applications are notified to <a href="mailto:info@coberleyparish.co.uk">info@coberleyparish.co.uk</a> but outcomes of planning applications are not automatically notified. Clerk to contact CDC to ask that all application updates and decisions are also automatically notified to us. It was agreed that all planning applications should be acknowledged with comment or no comment to ensure that all planning applications are reviewed and recorded by the PC. It was agreed that the Clerk will remind the PC about applications near the end date. Planning Applications since last meeting North Terrace had been discussed at the start of the meeting Status on other applications noted as follows: Minotaur Barn lambing shed conversion: Permitted (but garage had been removed) Seven Springs Lodge: Permitted (some compliance applications in progress) Ullenwood Court outline planning application: Permitted unanimously at 10 June Committee meeting Close Farm Barns. Comments from neighbours noted. A number of these would appear to fall outside the actual planning process. CDC will need to determine.</p>	<p><i>Clerk to inform/remind PC</i></p>
7	<p><b>Highways</b></p>	<p><i>All</i></p>

	<p>Duncan is in correspondence with Glos Highways over the outstanding issues and made an inspection tour with Richard Gray (GCC Local Area Manager) and Gill Portlock (Amey Local Area Manager) on 8 June.</p> <p>Pot holes in Upper Coberley have been filled recently –  Pothole Hotline and GCC (<a href="http://www.gloucestershire.gov.uk/potholes">http://www.gloucestershire.gov.uk/potholes</a>)</p> <p>It was agreed that a letter should be sent to the school to be forwarded onto new parents in September encouraging them to be courteous and thoughtful when parking to drop off/pick up children, reminding them of speeding issues, parking cars at the foot of the hill and asking them to be careful of littering. A similar letter should be sent to local residents. It was agreed that all councillors will write ideas for the letter to the Chair so that it may be sent out before the end of the summer term (17<sup>th</sup> July)</p>	<p><i>PCouncillors to write ideas for a letter and submit to DM asap</i></p>
8	<p><b>Winter Preparation</b></p> <p>It was agreed to continue with the grit bin replacement programme and 10 dark green 200l grit bins will be ordered asap. 50% funding is available from Glos Highways. The total spend for the PC will be £345 (total order value =£690 from gritbins.co.uk)</p> <p>Discussion took place about the offer from Glos Highways to order another hand spreader and it was agreed to order (via the Glos Highways winter preparation form ) two spreaders for use in Upper Coberley and Ullenwood/Salterley Grange.</p>	<p><i>Clerk to order grit bins</i></p> <p><i>DM to return winter prep form</i></p>
	<p><b>WW1 memorial – update</b></p> <p>A very high quote has been obtained for restoration. We have also been advised that lifting the column could be risky and jeopardise any possible grant. Dan Powell and Sarah Webster both have contacts who may be able to quote for fundamental refurbishment work. Col Mike Bennett (War Memorials Trust) is seeking alternative quotes for the major restoration project (for which a grant may be available). Move to next meeting</p>	<p><i>DP &amp; SW to obtain quotes</i></p>
	<p><b>Risk Assessment &amp; Asset Register</b></p> <p>It was agreed to move this item to the next meeting</p> <p>All Councillors to review assets and risks before next meeting. Clerk to contact insurance agent for advice on values.</p>	<p><i>All to review</i></p> <p><i>Clerk to contact insurance</i></p>
	<p><b>Neighbourhood Plan</b></p> <p>It was unanimously agreed to engage Evans Jones to undertake a neighbourhood plan on behalf of the Parish Council. Expenditure is approximately £5000 and it was agreed to ask for a timetable of expenditure and expectations.</p>	<p><i>DM to contact Evan Jones</i></p>
	<p><b>Dates</b></p> <p>It was agreed to change the days of meetings to Thursdays as this is more convenient for current Councillors.</p> <p>The dates agreed for the next meetings are:</p> <p><b>24<sup>th</sup> September</b></p> <p><b>12 November</b></p> <p><b>14<sup>th</sup> January</b></p> <p><b>10<sup>th</sup> March</b></p> <p><b>19<sup>th</sup> May</b></p> <p>Meeting ended 9.45pm</p>	<p><i>Clerk to contact all relevant people</i></p>