Coberley Parish Council

Minutes of Parish Council meeting 24th September 2014

		Actions
	Questions and comments from the floor not listed on the agenda:	AOHOHS
	 Overgrown signs especially by Salterley Grange were discussed. DM advised that he has been in constant contact with Glos Highways regarding this and other overgrown signage around the parish. Highways has instructed its new contractor Amey to address the matter 	
	 Litter – there has been an increase in the fly tipping of fridges and TVs. SW advised that she had rung CDC who has now removed these. 	
	 General litter at the top of Coberley lane near the A436 junction. This is thought to be caused by school children as it only seems to occur during term time. SW undertook to speak with the school. Slow signs painted on road are still outstanding at the Cowley Crossroads. DM has chased Glos Highways about this. A job number is allocated for the work 	SW to contact school
	 Bushes planted inside the boundary at 1 Oxford Cottages are restricting vision for neighbour at No 2. Mr Townsend has raised this with the owner of No 1, but no action has yet been taken. As this is not on the highway it was suggested that the Mr Townsend contact Glos Highways and also possibly the Police, to seek their guidance, since this presents a hazard not only to the occupants of No 2, but also to traffic on the A436. 	
	• The question was raised regarding the status of the planning application and licence application for the dog kennels which are being built at 1 Oxford Cottages. It was stated that it is understood that the application is deemed invalid as requested information has still not been received by CDC. A licence to operate boarding kennels is subject to firstly obtaining planning permission. It was noted that planning permission is only required for commercial premises. Although there are clear indications that this will be a commercial enterprise (Branded van seen on premises; live website promoting the business), local residents have not as yet been aware of any dogs or business activity on site.	
	 The broken door on the general notice board in the village was raised. DSM is obtaining a quote from the suppliers of the Salterley notice board (which is likely to be costly) and SW is obtaining quote from a local carpenter. 	
1	Apologies for absence All present	
2	Delcaration of Interests: Post-meeting – Dan Powell declared a pecuniary interest as part-owner of land adjacent to Travellers site at Hartley Lane.	
3	Martin Hutchins presentation Rural Housing Enabler working for GRCC advising Parish Councils and communities about providing affordable appropriate rural housing. Discussion took place regarding whether to do an up to date housing needs survey to show whether there is a need for housing in the area. Census 2011 information shows that the Star College residents account for a high proportion of the Parish population A local land owner (anonymous) had suggested some land for housing and this was a follow up enquiry. The process of delivering the Housing need survey to each household was discussed and the type of housing which may be relevant to the area. It was agreed to make this an agenda item for the next meeting when a decision could be made whether to send out the housing need survey to households.	Martin to provide survey information and costs in readiness for next meeting for discussion and decision

4	Approval of the Minutes of the 2 July Meeting and the extra meeting held on 30 July 2014 – these were approved by the Parish Council and signed by the Chair.	
5	 Matters arising from previous minutes and review of actions SW advised that the school traffic was better at the moment Training for new councillor (SW) is taking place on Friday 26th Sept Clerk to contact GAPTC to ask for advice regarding Internal Auditor or Audit 	Clerk to contact GAPTC
6	 Finance: The updated finance regulations were reviewed, approved and signed. Clerks wages for the period May – August 2014 for the Parish Council were reviewed and approved. 	
7	 DM has been in contact with Richard Gray (Glos Highways) requesting the installation of a sign warning of Salterley Grange entrance on the 3/377 Leckhampton Hill Road. Highways advises that it is not in their remit to provide warning signs for private roads/entrances and that private signage on private land should be considered by the residents. Paul H offered to speak to Glos Highways about this issue It was noted that the painting of SLOW on the road by the Cowley crossroads was agreed in May but there has been no progress on this yet, although Amey has allocated a job number. Ullenwood Manor Road remains in a bad condition with many pot holes, but Highways states thatit does not meet the required levels for repair. DM had raised all the outstanding issues with Richard Gray and waiting further information from him. 50% match funding for new grit bins has been agreed by Jenny Goodson (GCC Highways) and an invoice has been raised as requested HP advised that the Star College has cut back vegetation and hedges along the boundary of the College apart from the A436 as this is too dangerous for College staff and needs to be addressed by Glos Highways. This process has exposed mud/debris on pavements which needs to be cleared by Glos Highways. 	Paul H to contact Glos Highways DM to contact Richard Gray at Glos Highways
8	Planning Update Korinn Farm – An appeal has been submitted by the owners of Korinn Farm. It was agreed that the Parish Council will make contact with Cowley Parish Council to discuss and resubmit the previous objection to The Planning Inspectorate. 1 Oxford Cottages – At the time of the meeting, the application had not yet been validated, awaiting outstanding information requested by CDC but it was noted that there is a van and a website with 'Cotswold Paws' branding showing that it is to be a commercial enterprise which will require planning permission. POST MEETING NOTE: The planning application 14/03255/FUL is now in the public domain for comment Traveller Site – Hartley Lane - Awaiting response to application from Planning Dept. Sandford School – no objections from Parish Council	Clerk to contact Cowley PC Resubmit objection to planning inspectorate before 23 rd Oct PH to follow up with Planning Dept
9	Review of Insurance cover for volunteers in bad weather Information has been received from Came & Co Insurance and it was noted that volunteers should have suitable clothing and due care should be taken when clearing snow and ice to ensure insurance cover is valid. It was agreed that the Parish Council will look at Risk Assessments and discuss at the next meeting	Clerk to circulate Risk Assessment info to be included at next meeting

10	WW1 Plaque This has been received and discussion took place about a ceremony to unveil the plaque which will be located on the sun dial in the village. It was agreed that this would be planned for 11 th November 2014. SW will contact a local stonemason who may be able to fix the plaque. It is hoped the school can be involved in any ceremonies. Rev Cliff Pooley will participate and coordinate the school's involvement.	DSM to liaise on arrangements
11	Consideration of Budget to engage professional advice on council involvement/actions in relevant issues (subject to relevant regulation) It was unanimously agreed to allocate £1500 from the reserve of the bank account for cases that may require advice	Clerk to show £1500 for consulation on spreadsheet
12	Confirm dates for the next meetings in November, January and March Dates confirmed are: 19 th November and 14 th January 2015 and 11 th March 2015. 7.30pm at the School	
	Meeting concluded at 21.55	